
Meeting Date: June 9, 2025

Subject: Rentschler Lane Improvements Task Order Amendment No. 1

Attachments: Resolution 2025-39 Approving HLA Task Order No. 2025-03
Amendment No. 1, Task Order No. 2025-03 Amendment No. 1

Presented by: Mike Heit, HLA Engineering and Land Surveying Inc

Approved for Agenda by: Dan Ford, City Manager

Discussion:

In May 2025, the City entered into a professional services agreement with HLA Engineering and Land Surveying, Inc. (HLA) to design roadway and utility improvements along Rentschler Lane. The project supports the expansion of the Busy Bee Child Development Center and future development in the surrounding area. The agreement included design engineering, assistance with a SIED grant application, and construction engineering services on a time-spent basis.

To maximize the use of grant funding awarded through the Yakima Valley Community Foundation (YVCF), City staff is proposing an amendment to the task order to change the construction engineering portion of HLA's contract from a time-spent basis to a lump sum fee. The full lump sum amount would be invoiced and paid prior to August 30, 2025, allowing the City to fully expend available grant funds before the funding deadline.

Construction services will be provided by HLA as construction progresses, with internal tracking to ensure the scope and deliverables are fulfilled. Staff has found the proposed lump sum to be reasonable and suitable for meeting the YVCF expenditure deadline.

The timeline for construction services will depend on the award and execution of the SIED funding agreement.

Fiscal Impact:

None. The amendment is fully funded by existing grant funds from YVCF.

Recommendation:

Approve Resolution 2025-39, authorizing the City Manager to sign Task Order No. 2025-03 Amendment No. 1.

Alternatives:

Do not approve the amendment and forfeit unused grant funds.

