

## **Adopt-A-Park Program**

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### ***Volunteer Program Policy***

Civic groups and businesses may apply to adopt a park in the City of Toppenish. A minimum one-year commitment is required, except in the first year of participation when all new contracts will be written through December 31 of that year. When a contract expires, if acceptable to both parties, the adopting organization may renew the commitment for an additional year.

Requests to adopt specific tasks are processed on a first-come, first serve basis. If more than one organization simultaneously requests the same park, the Parks Manager will make the final determination as to whether a group can participate and make final park assignments.

When minors participate, the Adopter will have emergency contact information accessible at the site. There must also be one adult supervisor for every five (5) minors.

The adopting organization and the City will agree on a routine that is acceptable to both parties.

A representative from the adopting organization must contact the City of Toppenish at (509) 865-6754 (Monday–Friday between the hours of 8:00 a.m.–4:30 pm) prior to performing work.

The adopting organization may keep any proceeds derived from recycling materials cleared from the park during cleanup.

Participation in the Adopt-A-Park program can be hazardous. Each volunteer is required to fill out and sign a Volunteer Registration form before participating in the program. A parent or guardian's signature is required for children under the age of eighteen. When minors participate, the Adopter must have emergency contact information accessible at the site.

At the time an organization adopts a park, the City of Toppenish will provide the following to each participating organization.

- Signage identifying the adopting organization\*
- Trash bags
- Disposable gloves (participants may supply their own gloves if they prefer)
- Safety Information

\*Signage will only be provided to adopters that commit to a minimum of four clean-up or maintenance activities per year, with at least one activity scheduled each quarter.

Please call the City of Toppenish at (509) 865-6754, Monday-Friday 8:00 am-4:30 pm, to request bags and/or gloves prior to beginning work. These items can be picked up at the City of Toppenish shops building, located at 408 Washington Avenue in Toppenish.

Participants are required to read the safety information and conduct themselves in a safe manner while participating in this program. Participants are required to wear gloves while performing their work.