TOPPENISH PLANNING COMMISSION
Meeting Minutes
November 20, 2024

Chairperson Mayer called the meeting to order at 5:30 p.m.

ROLL CALL AND ATTENDANCE

Present: Chairperson Janet Mayer, Vice-Chair Christy Doonan, Commissioners Jesus M. Aguirre, and Gabriella Guel.

Staff: Community Economic Development (CED) Director Andrew Hattori, Permit Coordinator Tami Colley, and Executive Assistant Elvia Cisneros.

Permit Coordinator Colley conducted roll call for each Planning Commissioner to respond their attendance at the meeting. Chair Mayer, Vice-Chair Doonan, and Commissioners Aguirre, Polina and Guel, responded their attendance during roll call.

APPROVAL OF AGENDA

Commissioner Aguirre moved, seconded by Vice-Chair Doonan, to approve the November 20, 2024, meeting agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Commissioner Aguirre moved, seconded by Commissioner Guel to approve the minutes from the October 16, 2024, meeting. Motion carried unanimously.

NEW BUSINESS

CED Hattori introduced himself and gave a brief description of his experience and his role with the Planning Commission.

Mr. Calhoun, Planning Supervisor, introduced himself. He gave a presentation regarding the Comprehensive Plan Climate Element and Climate Policy Advisory Team.

Cancellation of next Planning Commission meeting on 12/18/24. Commissioner Aguirre moved, seconded by Commissioner Guel. Motion carried unanimously.

UNFINISHED BUSINESS

CED Hattori presented the Design Review District review process and the role of the Planning Commission. Commissioners were directed to review the items and be ready to discuss at the next meeting.

Commissioners discussed the latest revisions to the Bylaws and Rules of Procedure. Executive Assistant Cisneros took the drafts again to make changes that were suggested by the Commissioners.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business the meeting was adjourned at 6:28 p.m.

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Janet Mayer, Chairperson   Andrew Hattori, Community Economic
Development Director