

RESOLUTION 2025-30

A RESOLUTION AMENDING CONTRACT 090329-TTI BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF TOPPENISH, WASHINGTON, FOR FINANCIAL AND OTHER CITY SOFTWARE

WHEREAS, on April 22, 2024, the City entered into an agreement with Tyler Technologies pursuant to Resolution 2024-22, and

WHEREAS, the agreement needs amending to include additional work hours to adjust legacy data for the city in accordance with the attached list of terms, a copy of which is attached hereto, marked as exhibit A and incorporated herein by this reference,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON AS FOLLOWS:

The amendment to the License and Services Agreement between Tyler Technologies, Inc. and the City of Toppenish is approved in conformity with said exhibit A amended, and the City Manager or Finance Director are directed to prepare an amendment in conformity therewith, and the City Manager is authorized to execute said agreement on behalf of the City.

This Resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its regular meeting held on May 12, 2025.

ELPIDIA SAAVEDRA, Mayor

ATTEST:

HEIDI RIOJAS, CMC, City Clerk

APPROVED AS TO FORM:

DANIEL B. HEID, City Attorney

TOPPENISH, WA CITY OF Change Order: TYL-2025-0072719*Tyler Technologies***Project:** Toppenish, WA City of 2024-456860-J6Q5F8 - ERP Pro CRM and ICD**Date:** 5/6/25**Client Project Manager:** Adam Vaughn**Tyler Project Manager:** Amber Hester**Reason for Change**

This change order is to authorize additional implementation hours for the Utility Billing conversion process in Toppenish, WA. During data analysis, it was discovered that all service records—both metered and non-metered—were incorrectly tied to metered service types in the legacy system. This requires a manual review of approximately 300 service records to accurately classify and configure them for the ERP Pro system. The additional time will be used by the conversion analyst to complete this validation and ensure proper service configuration prior to go-live.

Impact on Project Scope

The change will extend the implementation effort for Utility Billing by an estimated 10–15 hours, increasing the overall implementation budget. This additional work is necessary to ensure data integrity and prevent configuration issues that could negatively affect billing accuracy and system functionality at go-live. The project timeline is not expected to shift at this time, but this change will increase the number of contracted implementation hours.

Cost	
Cost to Client	\$2,175.00
Cost to Tyler	\$0.00
Total Cost	\$2,175.00

Go-Live Shift?	No
Overall Shifts in Weeks	

Task(s)	Hourly Rate	Billable Hours	Nonbillable Hours	Task Category
	\$145.00	15	0	

Acceptance

Note: No changes may be made to this project without the agreement of the Project Manager(s) and must be approved by the Project Director. Submit endorsed Change Order to the Tyler Technologies Project Manager.

ApprovalDate	ApprovedBy	Title