



REQUEST FOR COUNCIL ACTION

Agenda Bill No.: 25-008

Meeting Date: February 10, 2025

Subject: An Ordinance amending Toppenish Municipal Code 2.30.110 relating to the membership of the planning commission.

Attachments: Ordinance 2025-02

Presented by: Andrew Hattori, Community & Economic Development Director

Approved For Agenda By: Dan Ford, City Manager

Discussion:

On April 22, 2024, Ordinance 2024-08 was passed by City Council amending section 2.30.110 of the Toppenish Municipal Code. This amendment included modifications of how members are selected and allowed for either five or seven members to the commission, but never six. Since approval of the Ordinance, a membership of five commissioners has existed and run smoothly with all meetings held when necessary with no instances of lack of quorum.

Toppenish planning commissions prior to the passing of Ordinance 2024-08 encountered issues with reliability in attendance and forming a consistent quorum to hold public meetings. Under RCW 35.63.040 "Commissions-Organization-Meeting-Rules" planning commission's are required to "...*hold at least one regular meeting in each month for not less than nine months in each year...*", in an effort to maintain a consistent body and simplify code, staff proposes to amend TMC 2.30.110 from allowing five or seven members of the planning commission to requiring only five members.

The proposed amendment was presented in a public hearing at the January 15, 2025, planning commission meeting and received a recommendation for approval as presented.

Fiscal Impact: None

Recommendation: Approve Ordinance 2025-02 amending TMC 2.30.110 to set a requirement of five members to the Planning Commission.

Alternatives: Maintain an option of five or seven members to the Planning Commission.