

City Council Meeting Agenda Item Data Sheet

Meeting Date: 1/3/2022

Topic:

Approve annual purchase of gas meters and transmitters for Fiscal Year 2022, from Equipment Controls totaling \$434,780.16.

Background:

During the budget process, staff projected an increase in new construction resulting in the budgeting of additional funds over last year for new gas meters. However, based on current projections, new construction is outpacing the budget projections. In addition, there is also longer lead times to receive meters due to supply chain issues.

Staff recommends issuing a purchase order for the year's anticipated meters to ensure that we will have the necessary supply for our new construction. The total order from Equipment Controls will be placed to ensure the City receives priority on equipment and will be delivered quarterly. Staff will be able to adjust the quantities of equipment as needed. The total amount for the equipment if delivered is \$434,780.16.

Origination: Public Works Department

Recommendation:

Staff recommends approving the purchase of water meters and transmitters totaling \$434,780.16 to Equipment Controls.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #600-615-6106

If no, funds will be transferred from account # _____ To account # _____

Signed	Meagan Mageo		Approved by		
	Staff Member	Date		City Manager	Date