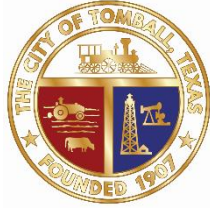


MINUTES OF REGULAR COUNCIL MEETING CITY OF TOMBALL, TEXAS



**Monday, December 20, 2021
6:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for December 20, 2021, 6:00 PM, at 401 Market Street, Tomball, Texas 77375, via video/telephone conference.

A. Mayor Fagan called the meeting of the Tomball City Council to order at 6:02 p.m.

PRESENT:

Mayor Gretchen Fagan
Council 1 John Ford
Council 2 Mark Stoll
Council 4 Derek Townsend, Sr.
Council 5 Lori Klein Quinn

ABSENT:

Council 3 Chad Degges - Excused

OTHERS PRESENT:

City Manager – David Esquivel
Assistant City Manager – Jessica Rogers
City Secretary – Doris Speer
City Attorney – Loren B. Smith
Director of Public Works – Beth Jones
Finance Director – Katherine Dubose
Police Chief – Jeff Bert
Marketing Director – Mike Baxter
Fire Chief – Joe Sykora
Director of Community Development – Nathan Dietrich
Assistant City Secretary – Tracylynn Garcia
Community Center Manager – Rosalie Dillon
Executive Director-TEDC – Kelly Violette
PID Contract Administrator – Scott Bean

B. Invocation - Led by Pastor Brenda Rodgers, Anointed Faith Family Church, Tomball

C. Pledges to U.S. and Texas Flags – Led by Joe Sykora

D. No Public Comments were received.

E. Reports and Announcements

1. Announcements

I. December 23-24, 2021 – **Christmas Holidays** – City offices closed

II. December 31, 2021 – **New Year's Day Holiday** – City offices closed

2. Reports by City staff and members of council about items of community interest on which no action will be taken:

F. Approval of Minutes

1. Motion made by Council 5 Klein Quinn, Seconded by Council 1 Ford, to approve the Minutes of the December 6, 2021 Regular Tomball City Council Meeting

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

G. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve, on Second Reading, Resolution No. 2021-41-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and GK Hospitality Development, LLC, to make direct incentives to, or expenditures for, assistance with infrastructure costs required or suitable for the promotion of new or expanded business enterprise related to the construction of a 6,530 square foot commercial facility to be located on the west side of SH 249, northerly of FM 2920 Road, Tomball, Texas 77377. The estimated amount of expenditures for such Project is an amount not to exceed \$107,500.00.

2. Approve, on Second Reading, Resolution No. 2021-42-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Silver Accounting Group, LLC, to make direct incentives to, or expenditures for, rental assistance for new or expanded enterprise to be located at 1431 Graham Drive, Suite 150, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$8,236.00.
3. Approve, on Second Reading, Resolution No. 2021-43-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and the Friends of Tomball Community Library for expenditures required or suitable for the promotion of new or expanded business development. The estimated amount of expenditures for such Project is an amount not to exceed \$47,614.00.

Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Klein Quinn, to approve all items in the Consent Agenda.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

H. New Business

1. Mayor Fagan opened the Public Hearing of the City Council of the City of Tomball to consider Proposed Assessments against Alexander Estates Section Two properties in the City of Tomball, Public Improvement District Number Four, established by City Council Resolution No. 2019-04, at 6:08 p.m.

Receiving no public comments, Mayor Fagan closed the Public Hearing at 6:08 p.m.

2. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to read Ordinance No. 2021-40 by caption only, on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to adopt, on First Reading, Ordinance No. 2021-40, an Ordinance of the City Council of Tomball, Texas, Levying the Assessment against Section Two properties within the City of Tomball Public Improvement District Four (Alexander Estates Subdivision); and Making Certain Findings Related Thereto

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

3. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to approve Amendment to Administrative Policy No. 17, entitled ***“General Fixed Assets Policies and Procedures”***, and to make the amendment effective retroactively to September 30, 2021.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

4. Motion by Council 2 Stoll, Seconded by Council 4 Townsend, Sr., to award Contract for Bid No. 2022-01 for the Roof Replacement for the Administrative Services Building to Parich Roofing & Construction, LLC for a total amount of \$86,500.00, was withdrawn at request of Council 2 Stoll, pending receipt of additional information.

No action taken.

5. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to approve the purchase of a Mini-Excavator from Waukesha-Pearce Industries, LLC through the HGAC BuyBoard Contract, Contract Number EM06-19, totaling \$60,100.00.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

6. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to approve the Final Payment to Thirkettle Corporation for the Flexnet Pilot Program for the Purchase of the Required Components for the Fixed Based Pilot Program for the City's Meter Reading System, in the Amount of \$137,521.14.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

- I. Motion made by Council 5 Klein Quinn, Seconded by Council 4 Townsend, Sr., to adjourn.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Klein Quinn

Absent: Council 3 Degges

Motion carried unanimously.

Meeting adjourned at 6:25 p.m.

PASSED AND APPROVED this the 3rd day of January 2022.

Doris Speer
City Secretary, TRMC, MMC

Gretchen Fagan
Mayor