

**NOTICE OF REGULAR TOMBALL ECONOMIC DEVELOPMENT  
CORPORATION MEETING**



**Tuesday, May 09, 2023  
5:30 PM**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation, to be held on Tuesday, May 09, 2023 at 5:30 PM, City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF TOMBALL, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR MARCH 7, 2023 5:30 PM, AT 401 MARKET STREET, TOMBALL, TEXAS, 77375. THIS MEETING AGENDA AND THE AGENDA PACKET ARE POSTED ONLINE AT:**

**<HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38>**

**A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.**

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 836 9467 2480 Passcode: 437550. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

**A. Call to Order**

President Fagan called the meeting to order at 5:30 p.m.

**PRESENT**

President Gretchen Fagan  
Secretary Bill Sumner  
Member Lisa Covington  
Member Chad Degges

ABSENT

Vice-President Steven Vaughan

Treasurer Richard Bruce

Member Clete Jaeger

OTHERS PRESENT

Kelly Violette

Tiffani Wooten

Tori Gleason

McKayley Dannelley

Tom Condon

Kyle Bertrand

Ross Winkler

Aaron Farmer

Katherine Tapscott

Kaela Olson (via Zoom)

B. Invocation

Board Member Degges led the invocation.

C. Pledges

Kelly Violette led the pledge of allegiance to both flags.

D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

No public comments were received.

E. Reports and Announcements

F. Reports by TEDC Staff:

Kelly Violette provided an overview of the following:

1. Spring 2023 Quarterly Newsletter

2. National Economic Development Week – May 8-12, 2023

G. Approval of Minutes

Motion made by Secretary Sumner, Seconded by Member Covington.

Voting Yea: President Fagan, Secretary Sumner, Member Degges, Member Covington

The motion carried unanimously.

3. Regular Tomball EDC Meeting of March 7, 2023

4. Special Tomball EDC Meeting of April 6, 2023

H. New Business

5. Presentation by Katherine Tapscott, Finance Director, regarding the Tomball EDC 2022-2023 Fiscal Year financial statements.

Presentation item only; no Board action required.

6. Presentation by Aaron Farmer, President, The Retail Coach, regarding the Tomball Retail Market.

Presentation item only; no Board action required.

7. Consideration and possible action by Tomball EDC to accept the Tomball Economic Development Corporation 2022-2023 Annual Report.

Motion made by Secretary Sumner, Seconded by Member Degges.

Voting Yea: President Fagan, Secretary Sumner, Member Degges, Member Covington

The motion carried unanimously.

8. Consideration and possible action by Tomball EDC to approve the Tomball Economic Development Corporation 2023-2024 Strategic Work Plan.

Motion made by Treasurer Bruce, Seconded by Member Jaeger.

Voting Yea: President Fagan, Secretary Sumner, Member Degges, Member Covington

The motion carried unanimously.

9. Discussion regarding parking lot signage for First Baptist Church property.

10. EXECUTIVE SESSION: The Tomball Economic Development Corporation Board will meet in Executive Session as authorized by Title 5, Chapter 551,

Texas Government Code, The Texas Open Meetings Act, for the following purpose:

- Section 551.072, - Deliberations regarding real property: Deliberate the purchase, exchange, sale, lease, or value of real property.
- Section 551.087, - Deliberation regarding Economic Development negotiations.

The Tomball Economic Development Corporation Board of Directors recessed at 7:09 p.m.

11. Reconvene into regular session and take action, if necessary, on items discussed in Executive Session.

The Tomball Economic Development Corporation Board of Directors reconvened at 7:26 p.m.

Motion made by Secretary Sumner, Seconded by Member Degges to ratify approval of a commercial real estate contract – unimproved property between the Corporation as Seller and Mero Homes, LLC and/or assigns as purchaser and authorize the execution of contracts and documentation by the EDC Executive Director relating to approximately 2.6727 gross acres of land identified as Lot 1, Block 1, of the Tomball Business and Technology Park Section 2.

Voting Yea: President Fagan, Secretary Sumner, Member Degges, Member Covington

The motion carried unanimously.

I. Adjournment

Motion made by Secretary Sumner, Seconded by Member Covington.

Voting Yea: President Fagan, Secretary Sumner, Member Degges, Member Covington

The motion carried unanimously. Meeting adjourned at 7:27 p.m.

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 5th day of MAY 2023 by 5:30 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

**Regular Tomball Economic Development Corporation Meeting**

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Kelly Violette  
Executive Director

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT [www.ci.tomball.tx.us](http://www.ci.tomball.tx.us).

PASSED AND APPROVED this the 8th day of August 2023.

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President, Tomball EDC Board

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Secretary, Tomball EDC Board