

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: 10/21/2024

**Topic:**

Approve an agreement with Silsbee Toyota, for one Toyota Tacoma through the TIPS Purchasing (Contract TIPS USA #210907 AUTOMOBILES) for a not-to-exceed amount of \$34,411.25 authorize the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the expenditure. This amount is included in the FY 2024-2025 budget.

**Background:**

As part of the FY 2024-2025 budget process, the Public Works department requested the purchase of multiple maintenance vehicles. The vehicle listed below is a replacement and will be used to provide service throughout the City of Tomball by the Community Development department.

This vehicle was budgeted at an amount of \$42,000 and the quote received from the TIPS USA purchasing cooperative total of \$34,411.25. The estimated outfitting cost (not included in the vehicle purchase price) for the installation of safety lights and decals is \$3,500 each and will be expended once the truck has been received.

DEPARTMENT	VEHICLE TYPE	BUDGETED AMOUNT	QUOTED AMOUNT
Community Development	Duty Truck	\$42,000	\$34,411.25

**Origination:** Public Works

**Recommendation:** Staff recommends approving the purchase of the vehicle as appropriated in the Fiscal Year 2024-2025.

**Party(ies) responsible for placing this item on agenda:** Drew Huffman, Public Works Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_

If yes, specify Account Number: 650-651-6405

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** Drew Huffman **Approved by:** \_\_\_\_\_  
 Staff Member Date City Manager Date