

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: January 20, 2025

Topic:

Workshop discussion only - Approve a services agreement renewal with North Water District Laboratory Services, Inc. for wastewater sampling and laboratory services for a total not-to-exceed amount of \$75,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2024-2025 Budget.

Background:

North Water District Laboratory Services (NWDLS) is a Houston based lab specializing in testing and analysis of wastewater and biosolids to meet National Pollutant Discharge Elimination Systems (NPDES) requirements.

NWDLS performs sampling and analysis required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) for the City of Tomball’s north and south wastewater treatment plants to remain within EPA and TCEQ compliance.

The original services agreement was executed in June 2023 with four additional one-year renewals and staff is requesting to exercise the option to utilize the renewal term, leaving two additional renewal options. Based on the City’s adopted Procurement Policy, staff is requesting a services agreement renewal with NWDLS to perform the required wastewater sampling and lab analysis for a not-to-exceed amount of \$75,000, included in the fiscal year 2024-2025 budget.

This procurement is exempt from the competitive bidding requirements under Local Government Code 252.022(2) which does not require procurement for services or chemicals that preserve or protect the public health or safety of a municipality’s residents.

Origination: Project Management

Recommendation:

Staff recommends approving a services agreement renewal with North Water District Laboratory Services, Inc. to perform sampling and analysis as required by the EPA and TCEQ for a not-to-exceed amount of \$75,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #600-614-6361

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo
Staff Member _____ Date _____

Approved by _____
City Manager _____ Date _____