

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: May 6, 2024

**Topic:**

Approve a Municipal Solid Waste Collection, Transportation, and Disposal Contract with Frontier Waste K2, LLC (RFP 2024-01) to provide solid waste and recycling collection for the City of Tomball, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is to be included in the proposed fiscal year 2024-2025 budget.

**Background:**

In order to obtain the most favorable pricing and desired level of service, the City released a Request for Proposals (RFP 2024-01) to select a company to provide solid waste and recycling collection within the city limits. The RFP process allows for interested parties to submit their qualifications and pricing to provide the requested service to the City. A total of 12 companies requested the RFP, and we received a total of five submitted proposals for consideration.

A review of the submissions was completed by a scoring committee comprised of six employees and staff interviewed the two top ranking companies. Following the interviews, a request for the Best and Final Offer for pricing was requested from both companies. Based on the proposal and references provided, staff entered into negotiations with Frontier Waste Solutions to finalize a five-year contract for solid waste and recycling services.

The table below shows the estimated billing cost for residential, unusual accumulation (anything outside normal bulk collection), small commercial, and commercial based on current accounts. The estimate is what will be charged by Frontier for providing the service and will be collected by the City on the monthly utility bills.

Service	Estimated Monthly Cost	Estimated Annual Cost
Residential	\$101,600	\$1,219,200
Unusual Accumulation	\$3,918	\$47,016
Small Commercial	\$6,613	\$79,356
Commercial	\$150,175	\$1,802,100
	<b>Total Estimated Monthly Cost \$262,306</b>	<b>Total Estimated Annual Cost \$3,147,672</b>

\*Cost is estimated on residential and commercial service as of March 31, 2024.

The proposed contract is for an initial five-year term, beginning October 1, 2024, and expiring September 30, 2029, and has the option for five additional one-year renewals beginning October 1, 2029.

The proposed increase for residential and commercial customers will be approved as a separate agenda item and will include a five-year rate plan based on the approved pricing and proposed maximum annual increase.

**Origination:** Project Management

**Recommendation:**

Staff recommends approving Municipal Solid Waste Collection, Transportation, and Disposal Contract with Frontier Waste K2, LLC to provide solid waste and recycling collection for the City of Tomball.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes:   X   No:       

If yes, specify Account Number: #100-155-6327

If no, funds will be transferred from account: #                                  To Account: #                                 

<b>Signed:</b>	<u>Meagan Mageo</u>	<b>Approved by:</b>	<u>                                </u>
	Staff Member		City Manager
	Date		Date