

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: November 18, 2024

Topic:

Approve a purchase of a SmartGov subscription (permitting software) with Granicus for an annual subscription in the amount of \$20,698.76 of the total contract amount of \$109,892.61 through an Omnia Partners Contract (Contract No. 01-115), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchase is included in the adopted fiscal year 2024-2025 budget.

Background:

In 2022, staff evaluated community development software in efforts to assist in ways to automate and help manage our planning, permitting, code enforcement, and inspection processes. During that time Brightly Solutions Inc., a SmartGov software, was identified as the software that could manage all essential processes tied to planning, developing, permitting, licensing, inspections, and code enforcement in a single web-based system that is hosted in the Amazon Web Services (AWS) cloud.

Council approved a five-year contract with Brightly Solutions on December 19, 2022 through a Sourcewell Contract (Contract No. 090320-SDI). Since implementation, SmartGov has improved back-office efficiency and increased citizen engagement by automating, tracking, and managing all processes and tasks in a unified, web-based and mobile enabled application. Additionally, it has dramatically reduced time, cost, and errors associated with permit processing, code enforcement, and recurring inspections.

In October, staff received notification that Granicus had acquired SmartGov from Brightly Solutions on March 1, 2024. Staff has worked with Granicus to develop a new five-year contract for the SmartGov system based on the updated cooperative purchasing contract through Omnia Partners. The 60-month contract term totals \$109,892.61 for the annual subscription, maintenance, and support. The proposed contract amount is lower than the contract with Brightly Solutions, which totaled \$153,393.27 for a 69-month term and included approximately \$20,000 for implementation. A complete breakdown of the new annual cost is reflected in the chart.

Year 1 – October 1, 2024 – September 30, 2025	\$20,698.76
Year 2 – October 1, 2025 – September 30, 2026	\$21,319.73
Year 3 – October 1, 2026 – September 30, 2027	\$21,959.34
Year 4 – October 1, 2027 – September 30, 2028	\$22,618.12
Year 5 – October 1, 2028 – September 30, 2029	\$23,296.66
Total Contract Amount	\$109,892.61

Origination: Project Management

Recommendation:

Staff recommends approving the purchase of the SmartGov subscription with Granicus for a not-to-exceed amount of \$109,892.61.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: _____

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo Approved by _____
Staff Member Date City Manager Date