

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: March 17, 2025

**Topic:**

Approve a contract with SAS Concrete Construction, Inc. for the construction of the Baker Drive and Cherry Street Sidewalk Improvements (Project No. 2024-10003), for a not-to-exceed amount of \$163,504.97 (Bid No. 2025-08), authorize the expenditure of funds therefor, and authorize the City Manager to execute any and all documents. The expenditure was included in the Fiscal Year 2024-2025 Budget as part of the 2025-2029 Capital Improvement Plan.

**Background:**

Through the annual budget process, the City has included funding for the sidewalk extension and/or expansion project. In January 2024, City Council awarded an engineering contract with Oller Engineering, Inc. to complete the design and construction documents for the FY 2024 sidewalk project to include:

- Sidewalks along Baker Drive from FM 2920 to connect to the existing sidewalks at Hicks Street
- Sidewalks along S. Cherry Street extending from Market Street to the Tomball Independent School District Administration Building

To obtain the most favorable pricing and in accordance with the City’s Procurement Policy, sealed bids were solicited for the completion of the construction, with information available online through CivCast or in person at the Oller Engineering office. A total of eight (8) bids were received, and after a thorough review it was determined that SAS Concrete Construction, Inc. was the lowest responsive bidder for a total of \$163,504.97. Below is a breakdown of the current funding allocated for the project.

<b>Baker Drive &amp; Cherry Street Sidewalks</b>		
Budget Breakdown		
<b>Element</b>	<b>Total Budget</b>	<b>Awarded Contract</b>
Engineering	\$69,740	\$69,740.00
Construction	\$255,120	\$163,504.97
<b>Project Budget:</b> \$324,860.00	<b>Total Contracts:</b> \$233,244.97	<b>Remaining Funding:</b> \$91,615.03

**Origination:** Project Management

**Recommendation:**

Staff recommends awarding a contract to SAS Concrete Construction, Inc. for the construction of the Baker Drive and Cherry Street Sidewalk Improvements for an amount not-to-exceed \$163,504.97.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes:  X  No: \_\_\_\_\_

If yes, specify Account Number: #400-154-6409

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** Meagan Mageo **Approved by:** \_\_\_\_\_  
Staff Member Date City Manager Date