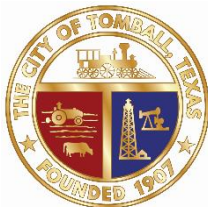


MINUTES OF REGULAR AGENDA CITY OF TOMBALL, TEXAS



**Monday, October 20, 2025
5:00 P.M.**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for October 20, 2025, 5:00 P.M., at 401 Market Street, Tomball, Texas 77375.

A. Mayor Pro Tem Randy Parr called the meeting to order at 5:03 P.M.

PRESENT:

Mayor Pro Tem Randy Parr
Council 1 John Ford
Council 2 Paul Garcia
Council 3 Dane Dunagin
Council 4 Lisa A. Covington

ABSENT (EXCUSED):

Mayor Lori Klein Quinn

CITY STAFF PRESENT:

City Manager - David Esquivel
City Secretary – Thomas Harris III
City Attorney – Loren A. Smith
Assistant City Secretary – Shannon Bennett
Community Development Director – Craig Meyers
Fire Chief – Joe Sykora
Captain - Brandon Patin
Human Resources Director - Kristie Lewis
Finance Director - Bragg Farmer
Public Works Director - Drew Huffman
Director of Marketing & Tourism - Chrislord Templonuevo
Director of Special Projects – Luisa Taylor
Director of I.T. – Ben Lato
Project Manager - Meagan Mageo
Police Officer – Bryce Smith

- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes unless voted on by City Council. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

There were no public comments received.

C. General Discussion

1. Discussion on the Development Policy for Special Financing Districts.
2. Discussion and direction on the initiation of a Charter Review Process, including possible charter amendments for a 2026 Election, and the appointment of a Charter Review Commission.

- D. Proposed Future Agenda Items (To be discussed in order or at Councils discretion, time permitting)

Discussion was only held for Item D.1 & D.7

1. Workshop Discussion Only - Approve the annual renewal expenditures with Tyler Technologies, Inc. for recurring Software as a Service (SaaS) subscriptions, support services, and licensing fees associated with the City's enterprise systems including ERP Pro, Computer-Aided Dispatch (CAD), Public Safety Analytics, BRAZOs eCitation, GIS, and Utility Billing Online for Fiscal Year 2025–2026, through a Sourcewell Contract (Contract No. 060624-TTI) for a total not-to-exceed amount of \$479,235. Authorize the expenditure of funds and authorize the City Manager to execute any and all documents related to this purchase. This expenditure is included in the Fiscal Year 2025-2026 budget.
2. Workshop Discussion Only – Approve services agreement renewal with Accurate Utility Supply, LLC for water, wastewater, and drainage supplies and services through a BuyBoard Contract (Contract No. 626-20) for a not-to-exceed amount of \$250,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2025-2026 budget.
3. Workshop Discussion Only- Approve an expenditure of greater than \$100,000 with Harris County Radio Services for radio airtime, programming, and part services, for a not-to-exceed amount of \$116,000.00, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchases. The purchase is included in the FY 2025-2026 Budget.

4. Workshop Discussion Only – Approve services agreement with Senergy Petroleum, LLC for operating and emergency fuel purchases for an annual not-to-exceed amount of \$600,000 (RFP No. 2025-17), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2025-2026 budget.
 5. Workshop Discussion Only – Approve changes to Administrative Policy No. 23, Park Reservation.
 6. Workshop Discussion Only – Approve changes to Administrative Policy No. 24, Sports Courts Reservation.
 7. Workshop Discussion Only – Approve changes to Administrative Policy No. 26, Rules and Regulations for City of Tomball Parks.
 8. Workshop Discussion Only – Approve Resolution No. 2025-54, a Resolution of the City of Tomball, Texas approving updates to the Fiscal Year 2025-2026 Master Fee Schedule.
- E. Recess/Reconvene at 6:00 p.m.
- Mayor Pro Tem Randy Parr recessed the meeting at 5:53 p.m. and reconvened it at 6:08 p.m.
- F. Invocation - Led by Earl Detwiler, Colonial Hills Bible Chapel
- G. Pledges to U.S. and Texas Flags led by Fire Chief Joe Sykora
- H. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes unless voted on by City Council. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- *Amanda Kelly 19710 Rippling Brook Lane, reminded the City Council of the 17th Annual Halloween Trick or Treat Market from 9:00 a.m.-1 p.m.*
 - *Earl Detwiler, 66 Texas Street, commended Cindy Kell, Code Compliance Officer, and the Tomball Police Department for the good job they are doing.*
- I. Presentations
1. Proclamation – Designating November 3th – 7th, 2025 as “2025 Municipal Court Week”

Mayor Pro Tem Randy Parr presented the Municipal Court Staff with a proclamation and proclaimed November 3rd – 7th as 2025 Municipal Court Week.

J. Reports and Announcements

1. Announcements

I. Upcoming events:

- October 21, 2025 – 2025 TEDC Economic Outlook Luncheon from 11 a.m. – 1 p.m. at Lone Star College-Tomball (30555 Tomball Pkwy)
- October 25, 2025 – Cancer Kiss My Cooley 5k & Superhero Kids Dash from 6:30 – 11 a.m. near Paradigm Brewery
- November 1, 2025 – Depot Day Fall Fest from 11 a.m. – 5 p.m. at Tomball Depot Plaza
- November 5, 2025 – Coffee with a Cop from 8:30 – 10 a.m. at Chick-fil-A (14314 FM 2920 Rd)
- November 8, 2025 – Tidy Up Tomball from 8:00 – 11:30 a.m. at First Baptist Church Parking Lot (407 Houston St)
- November 8, 2025 – 2nd Saturday at the Depot from 4:00 – 8:00 p.m. at Tomball Depot Plaza
- November 13, 2025 – Kaffeeklatsch Holiday Special from 11:30 a.m. – 1:00 p.m. at Tomball Community Center
- November 20, 2025 – Let's Talk! from 5:00 – 7:30 p.m. at Tomball Community Center

2. Reports by City staff and members of council about items of community interest on which no action will be taken:

- City Manager David Esquivel informed Council that the CPF Grant projects on are hold due to the government shutdown.

K. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the*

Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]

1. Approve, on Second Reading, Resolution No. 2025-51-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Cheddar's Casual Café, Inc., to make direct incentives to, or expenditures for, assistance with infrastructure costs required or suitable for the promotion of new or expanded business enterprise related to the construction of a full-service restaurant to be located at FM 249 and Alice Road, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$164,463.00.
2. Approve, on Second Reading, Resolution No. 2025-52-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Olive Garden Holdings, LLC to make direct incentives to, or expenditures for, assistance with infrastructure costs required or suitable for the promotion of new or expanded business enterprise related to the construction of a full-service restaurant to be located at FM 249 and Alice Road, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$219,502.00.

Motion made by Council 1 Ford, Seconded by Council 4 Covington to approve Old Business Consent Agenda items.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

- L. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve Minutes of Oct. 2, 2025, Joint City Council & TEDC meeting.
Approve Minutes of Oct. 6, 2025, Special and Regular City Council meetings.

Approve Minutes of Oct. 13, 2025 Special City Council Meeting.

2. Approve the purchase of vehicles from Parkway Chevrolet, Inc. through Buyboard Cooperative Purchasing (Contract #724-23) for a not-to-exceed amount of \$152,907.19 approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. These four vehicles were included in the FY 2025-2026 budget.
3. Approve the purchase of vehicles from Silsbee Ford through TIPS Cooperative Purchasing Network (Contract #240901) for a not-to-exceed amount of \$183,533.15 approve the expenditure of funds therefore and authorize the City Manager to execute any and all documents related to the purchase. These four vehicles were included in the FY 2025-2026 budget.
4. Approve the purchase of vehicles from Lake Country Chevy through TIPS Cooperative Purchasing Network (Contract #240901) for a not-to-exceed amount of \$109,460.00, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. This item was included in the FY 2025-2026 budget.
5. Approve the purchase of vehicle upfitting and other repairs and maintenance from Dana Safety Supply, Inc. through a BuyBoard Cooperative Purchasing Network (Contract #698-23) for a not-to-exceed amount of \$182,850, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. The purchases are included in the FY 2025-2026 Budget.
6. Approve the expenditure greater than \$100,000.00 with Axon Enterprise Inc. for video and surveillance services and licenses for a not-to-exceed amount of \$184,381.85. The expenditure is included in the FY 2025-2026 Budget.
7. Approve annual purchases of supplies and materials from Amazon Capital Services, Inc. through the OMNIA Partners Cooperative (Contract # R-TC-17006) for a not-to-exceed amount of \$161,200, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the fiscal year 2025-2026 adopted budget.
8. Approve a services agreement renewal with Shane Griffin Power & Electrical Services, LLC for electrical contractor services for fiscal year 2026, for a not-to-exceed amount of \$125,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the fiscal year 2025-2026 adopted budget.

9. Approve a contract with B & C Constructors, LP for general contractor services through a 1GPA Contract (Contract No. 24-06DP-01) for a not-to-exceed amount of \$400,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the fiscal year 2025-2026 adopted budget.
10. Approve an agreement with Paycom for a Human Resources Information System (software) for an annual subscription amount of \$134,969.31 of the total contract amount of \$375,731.31 (RFP No. 2025-14), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2025-2026 budget.
11. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the Spring Creek Historical Museum.
12. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the Prevailing Winds Community Band.
13. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the Greater Tomball Area Chamber of Commerce for the Visitor Center.
14. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the Greater Tomball Area Chamber of Commerce for the Tomball Night.
15. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the Greater Tomball Area Chamber of Commerce for the Annual Holiday Parade.
16. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the German Heritage Festival.
17. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the German Christmas Market.

Motion made by Council 4 Covington, Seconded by Council 1 Ford to approve New Business Consent Agenda items except Item 16 & 17.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

16. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the German Heritage Festival.

Motion made by Council 1 Ford, Seconded Council 4 Covington by to approve New Business Consent Agenda item 16.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

17. Consideration of the application for FY 2025-2026 Hotel Occupancy Tax Funds for the German Christmas Market.

Motion made by Council 4 Covington, Seconded by Council 2 Garcia to approve New Business Consent Agenda item 17.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

M. New Business

Project Manager Meagan Mageo provided an overview of Items M.1-9.

1. Adopt, on First Reading, Ordinance No. 2025-37, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Pine Country Public Improvement District Number 1 (PID 1).
2. Adopt, on First Reading, Ordinance No. 2025-38, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Raleigh Creek Public Improvement District Number 2 (PID 2).
3. Adopt, on First Reading, Ordinance No. 2025-39, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Reserve at Spring Lake Public Improvement District Number 3 (PID 3).

4. Adopt, on First Reading, Ordinance No. 2025-40, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Alexander Estates Public Improvement District Number 4 (PID 4).
5. Adopt, on First Reading, Ordinance No. 2025-41, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Yaupon Trails Public Improvement District Number 5 (PID 5).
6. Adopt, on First Reading, Ordinance No. 2025-42, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Copper Cove Public Improvement District Number 6 (PID 6).
7. Adopt, on First Reading, Ordinance No. 2025-43, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Grand Junction Public Improvement District Number 7 (PID 7).
8. Adopt, on First Reading, Ordinance No. 2025-44, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Timber Trails Public Improvement District Number 8 (PID 8).
9. Adopt, on First Reading, Ordinance No. 2025-45, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual Service and Assessment Plan (SAP) Update for the Pine Trails Public Improvement District Number 13 (PID 13).

Motion made by Council 1 Ford, Seconded by Council 4 Covington to adopt Ordinance No .2025-37 thru 2025-45.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

10. Consideration of and action on the election of the Texas Municipal League Region 14 Director.

Motion made by Covington Council 1 Ford, Seconded by Council 2 Garcia to elect Sally Branson as the TML Region 14 Director.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington

Absent (Excused): Mayor Klein Quinn

Motion carried unanimously.

N. Mayor Pro Tem Randy Parr adjourned the meeting at 7:00 p.m.

PASSED AND APPROVED on this 3rd day of November 2025.

Thomas Harris III, TRMC
City Secretary

Lori Klein Quinn
Mayor