City Council Meeting
Agenda Item
Data Sheet

Meeting Date: November 3, 2025

Topic:

Approve services agreement renewal with Accurate Utility Supply, LLC for water, wastewater, and drainage supplies and services through a BuyBoard Contract (Contract No. 626-20) for a not-to-exceed amount of $250,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2025-2026 budget.

Background:

Accurate Utility Supply, LLC is a utility supply distributor that has consistently provided the City of Tomball with a wide range of water, wastewater, and drainage products and services including pipe, hydrants, fittings, clamps, water metering testing, calibration and repair, backflow certification and repair, compliance support flow testing, leak detection, and meter and backflow vaults.

Based on the City's adopted Procurement Policy, staff is requesting approval of a services agreement renewal for the purchase of supplies through an existing BuyBoard Contract for the purchase for this fiscal year in excess of $100,000. The chart below identifies projected spending through September 30, 2026 for daily maintenance and project completion.

FY 2026 Estimated Purchases	
Water Purchases (pipe, fittings, and testing)	$175,000
Wastewater Purchases	$65,000
Drainage Purchases	$10,000
FY 2026 Total Estimated Purchases: $250,000	

The original services agreement was executed in June 2023 with three additional one-year renewals and staff is requesting to exercise the second renewal option. This item authorizes fiscal year purchases with Accurate Utility Supply, LLC to supply necessary water, wastewater, and drainage supplies and services, as needed.

Origination: Project Management

Recommendation:

Staff recommends approving a services agreement renewal with Accurate Utility Supply, LLC to supply the necessary water, wastewater, and drainage supplies and services for an annual amount not-to-exceed $250,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ______ No: ________ If yes, specify Account Number: #100-154-6106
#600-613-6106
#600-613-6207
#600-614-6106

If no, funds will be transferred from account # ____________ To account # ____________

Signed Meagan Mageo ____________ Approved by ____________

Staff Member Date City Manager Date