

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: January 16, 2023

#### Topic:

Consideration to reject all responses received for Request for Proposal (RFP) 2023-04 – Classification and Compensation Study and readvertise the project.

#### Background:

City Management and Human Resources developed a Request for Proposal to obtain a qualified firm to assist in conducting a comprehensive and classification study. The intent of the study was to develop create a plan that would attract and retain a qualified workforce to achieve the goals and mission of the city while being mindful of the City's operational commitment to provide reliable and excellent service and responsible stewardship of City resources.

In an effort to obtain the most favorable pricing, sealed proposals were solicited for the development of the study with responses due on December 22, 2022. Staff received two submissions, unfortunately due to the cyber-attack staff did not have access to email from December 20 through the submission date and therefore cannot ensure that no additional requests were received for the proposal.

Staff is requesting Council to reject the submitted proposals and readvertise the project.

**Origination:** Project Management

#### Recommendation:

Staff recommends rejecting the submitted proposals received for Request for Proposal No. 2023-04, Classification and Compensation Study, and readvertising the project.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

#### FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date