

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: January 16, 2023

#### Topic:

Approve the Services Agreement with Tyler Technologies for Incode software support and maintenance for a not-to-exceed amount of \$110,477, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement.

#### Background:

In 2008, the City entered into a software license agreement with Tyler Technologies, Inc. for Incode, which is an enterprise resource planning software. The agreement included the one-time implementation cost and recurring costs for support and maintenance. The Incode software provided by Tyler Technologies, Inc. includes modules for utility billing, finance, purchasing, personnel management, municipal court, permitting, and work orders. As part of the use of the software, the City pays for an annual support and maintenance from Tyler Technologies, Inc. City Council approved the expenditure for this service agreement in the amount of \$56,700 at the November 21 council meeting of this year. However, staff is requesting to upgrade the agreement to have Tyler Technologies host the software on their cloud platform instead of hosting the software locally. The new cost of the agreement is \$110,477, an increase of \$53,777.

Per the City's adopted Procurement and Policy Manual, City Council approval is required for any expenditure over \$50,000.

Funds for completing the proposed project were allocated in the Fiscal Year 2022-2023 budget.

**Origination:** City Management

#### Recommendation:

Staff recommends awarding the Services Agreement to Tyler Technologies for Incode software, annual support and maintenance in the amount of \$110,477.

**Party(ies) responsible for placing this item on agenda:** David Esquivel

#### FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_ If yes, specify Account Number: # 600-615-6302

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>David Esquivel</u>	<u>01/11/23</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date