

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: March 18, 2024

Topic:

Approve the purchase of information technology hardware, software, and consulting services from Waypoint Business Solutions through the Choice Partners Cooperative (Contract #22/041KN-02) for a not-to-exceed amount of \$135,557.53 approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. The purchases are included in the FY 2023-2024 Budget.

Background:

The IT department has been diligently enhancing our security measures. This involves upgrading our hardware, essential management software, and reinforcing our network backbone. Waypoint stands out for its competitive pricing, participation in the Choice Partners purchasing coop, and reliable professional services in network security. We are evaluating replacing our phone systems, Waypoint being a Fortinet provider, offers preferred pricing, ensuring cost-effectiveness for additional Fortinet hardware needs. The expenditures were appropriated in the FY 2023-2024 Budget.

Item	Amount
Network Switches	\$22,083.76
Computers/Workstations	\$15,588.77
Consulting	\$25,000
Off Site Server Backup	\$3,462.08
Wireless Access Point Replacement-Security	\$5,127.02
VEEAM Backup	\$14,295.90
Phone System	\$50,000
Total	\$135,557.53

Per the City's adopted Procurement Policy and Manual, cumulative annual expenditures with a single vendor in excess of \$50,000 must be approved by City Council.

Origination: IT Director

Recommendation:

Staff recommends approving the purchase of information technology hardware, software, and consulting services from Waypoint Business Solutions as appropriated in the Fiscal Year 2023-2024 Budget.

Party(ies) responsible for placing this item on agenda: Tom Wilson IT Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____ If yes, specify Account Number: #100-117-6XXX multiple

If no, funds will be transferred from account # _____ To account # _____

Signed Tom Wilson 03-14-2024 Approved by _____
Staff Member Date City Manager Date