

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: June 5, 2023

**Topic:**

Approve a master services agreement with Water Utility Services, Inc. for water sampling and laboratory services, and water and wastewater chemicals for a total not-to-exceed amount of \$170,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This service is included in the FY 2022-2023 Budget.

**Background:**

Water Utility Services is a Spring, TX based lab specializing in sampling and analysis of drinking water and provides proprietary blends of chemicals used in the water and wastewater treatment process.

Water Utility Services performs sampling and analysis required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) for City of Tomball's drinking water distribution system and groundwater treatment plants to remain within Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) compliance.

Water Utility Services also provides proprietary blends of chemicals needed in the treatment process for the City of Tomball's groundwater treatment (polyphosphate) and wastewater treatment (magnesium hydroxide).

This agreement authorizes a contract with Water Utility Services, Inc. to perform the required water sampling and lab analysis and provide necessary water and wastewater treatment chemicals.

This is a one-year contract, with four additional one-year extensions. The total authorized expenditures in year 1 of the contract is \$170,000.

This procurement is exempt from the competitive bidding requirements under Local Government Code 252.002(2).

**Origination:** Public Works Department

**Recommendation:**

Staff recommends approval of the agreement with Water Utility Services, Inc.

**Party(ies) responsible for placing this item on agenda:**

Drew Huffman, Public Works  
Director

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**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

