

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: June 5, 2023

Topic:

Authorize annual purchases exceeding \$50,000 from Morton Morrow Survival Air Systems Inc., in accordance with the Purchasing and Bidding Policy for Fiscal Year 2022-2023. These purchases are within the Fiscal Year 2022-2023 budget.

Background:

Administrative Policy No. 9 – Purchasing and Bidding Policy requires City Council approval for individual or aggregate vendor purchases exceeding \$50,000. The annual spend for vendor, Morton Morrow Survival Air Systems currently exceeds \$50,000 for Fiscal Year 2022-2023. To ensure compliance with the Purchasing and Bidding Policy, Staff is requesting approval of the purchases.

Morton Morrow Survival Air Systems is a vendor that tests, supplies, and maintains self-contained breathing apparatus refill stations at each Tomball and ESD 15 Firehouse. Due to supply chain issues, 2 previous purchase orders that were carried over into the FY23 budget for 2 filling stations at firehouses 2 and 5, have caused the annual spent to exceed \$50,000.

Origination: Fire Department

Recommendation:

Approval

Party(ies) responsible for placing this item on agenda: Joe Sykora, Fire Chief

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Joe Sykora</u>	<u>05/31/2023</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date