



Jennifer LeMaster  
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June 3, 2025

Tomball Economic Development Corp.  
29201 Quinn Road, Suite B  
Tomball, TX 77375

Re: Business Improvement Grant Program for 203 Raymond St. Project

Dear Gentle Readers:

My name is Jennifer LeMaster and I am the sole owner of LeMaster Law Firm and Raymond Street Professional Suites LLC. LeMaster Law Firm (“LLF”) has been in existence since 2017.<sup>1</sup> About a year ago, I acquired the property at 203 Raymond Street in Tomball in February of 2024 (the “Raymond Property”) with the hopes of eventually moving my primary office for LLF to Tomball.

By way of background, I grew up in the Spring area, attended Trinity Klein Lutheran School through eighth grade, attended Concordia Lutheran High School in Tomball, attended University of Houston, and, finally, attended University of Houston Law Center. My teenage daughters currently attend Concordia Lutheran High School as well. My roots run deep in the greater Houston area, and specifically, in Tomball. I very much look forward to deepening my Tomball roots by moving my law firm office to a city that has already meant so much to my life!

I opened Raymond Street Professional Suites LLC (“RSPS”) in May of 2025 to hold and operate the Raymond Property.<sup>2</sup> LLF will be a tenant of RSPS. RSPS will also lease extra offices to other professionals in the area when construction is complete. I do not plan to market those tenants until I am closer to completion.

Because the Raymond Property has been operated as a nightly rental for some time by the prior owner and by me until May of 2025, it will need to be converted and updated to 2025 standards for an office setting. Because the Raymond Property is over 70 years old, the work required to convert the property to commercial use will be extensive. Attached are the permit and construction plans prepared by Mike Maloney, which contain photos of the Raymond Property.<sup>3</sup> These plans have been approved by the City of Tomball and permits were granted on June 2, 2025.

Moving my business to Tomball has been a goal of mine for many years. I would be proud to display a sign at the Raymond Property stating that I am a TEDC- BUSINESS Improvement Grant Recipient. I would also be proud to share as much as possible on social media to support TEDC and area businesses that may be similarly served.

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<sup>1</sup> See *Exhibit 1*, LLF Articles of Incorporation.

<sup>2</sup> See *Exhibit 2*, RSPS Articles of Incorporation.

<sup>3</sup> See *Exhibit 3*, Permitted Plans Sets.

Finally, attached to this letter is my acknowledgement of receipt of and agree to comply with the guidelines and criteria for business improvement grant program by the TEDC and my Application for Business Improvement Grant Program.

Please do not hesitate to reach out should you need any additional information. I am hopeful of beginning this project as soon as possible. Thank you so much for your time and consideration.

Best regards,

A handwritten signature in dark ink, appearing to read 'J LeMaster', with a long horizontal flourish extending to the right.

Jennifer B. LeMaster

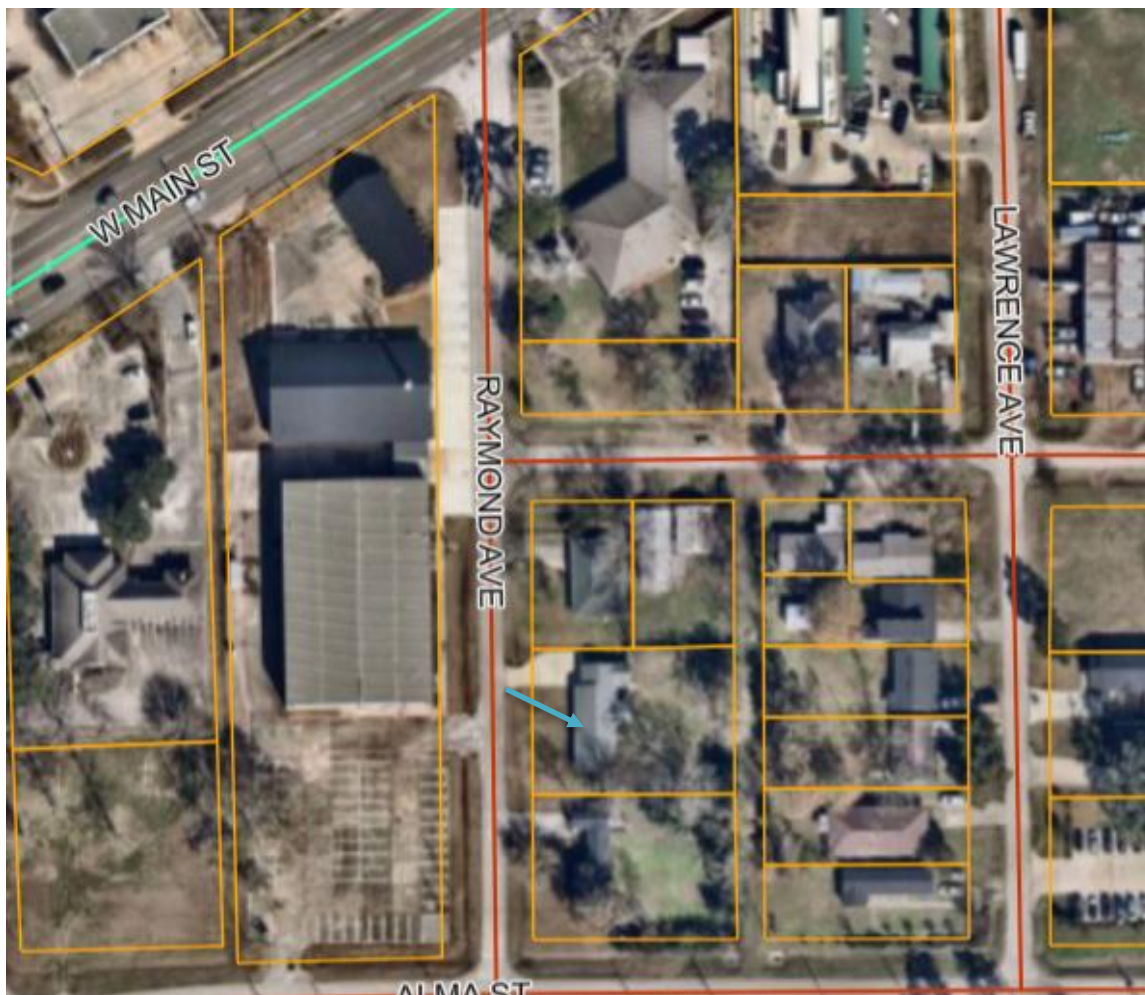
**EXHIBIT A**

The legal description for the Raymond Property is below:

Legal Description: **LTS 9 & 10 BLK 8  
MAIN STREET - TOMBALL**  
Property Address: **203 RAYMOND ST  
TOMBALL TX 77375**

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**EXHIBIT B**



**EXHIBT C**

***ESTIMATE***

**EXHIBIT D**

*See also photos in Exhibit 3*



**EXHIBIT E**

**Application and Acknowledgement**