



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, Texas 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Community Events Coordinator at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: June 14, 2022

Is this event Co-City sponsored? Yes ☐ No ☒

We would welcome city sponsorship

Request for permission to use a public venue for the following type of event (please check one):

Festival ☒ Community Event ☐ Arts & Crafts Event ☐ Music Event ☐ Other (specify) ☐

Food themed festival - hot sauce producers locally and from around the country

1. Event title: Texas Hot Sauce Festival
2. Sponsoring entity: Texas Hot Sauce Festival
3. Is this organization based in Tomball: Yes ☐ No ☒
4. Is this organization non-profit ☐ or for-profit ☒ *Attach 501 (c) (3) tax exemption if applicable
5. Contact: Michael R. Martin Phone: 281-802-2776
6. Contact address: PO Box 25111, Houston, TX, 77265-2511
7. Contact email: mrmartin@turntoproductions.com
8. Event date: November, 5 & 6, 2022, Set up on Nov. 4
9. Event times: Start 11 AM 11/5 Finish 9 PM 11/5 Set-up 8 AM - 8 PM 11/4 Breakdown 6 PM - 10 PM 11/6
10. Is this event for charity? Yes ☐ No ☐ Not a charity event, but will benefit one or more non-profits to be determined.
11. If yes, what charity? Tax ID
12. If yes, what percentage of net proceeds will be donated to the charity? TBD
13. On-site contact: Michael R. Martin Mobile Phone: 281-802-2776
14. Estimated number of attendees: 8,000 - 10,000 over the two days
15. Detailed site map in attached: Yes ☒ No ☐ Map is subject to change.
16. Is this event open to the public: Yes ☒ No ☐
17. Admission fee: \$ Est. \$12.00 Free ☐ Kids 12 and under free
18. Time at which event staff will begin to arrive: 8:00 AM
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses.
Initial MRM
20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured.
Initial MRM
21. Name of insurance carrier: TBD

Signature: Michael R. Martin

FOR OFFICIAL USE - Fee required: Yes ☐ No ☐

Amount Due: \$