

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: December 19, 2022

Topic:

Approve the purchase of SmartGov Subscriptions (permitting software) from Brightly Solutions, Inc. for year one implementation and annual subscription in the amount of \$41,619.65 of the total contract amount of \$153,393.27, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchase is included in the FY 2022-2023 Budget.

Background:

Staff has evaluated community development software for the last 10 months in efforts to help with ways to automate and help manage our planning, permitting, code enforcement and inspections processes. Brightly Solutions, SmartGov software, will manage all essential processes tied to planning, development, permitting, licensing, inspections, and code enforcement in a single web-based system that is hosted in the Amazon Web Services (AWS) cloud.

SmartGov will improve the back-office efficiency while increasing citizen engagement by automating, tracking, and managing all processes and tasks in a unified, web-based and mobile-enabled application. It will dramatically reduce time, cost and errors associated with permit processing, code enforcement and recurring inspections.

This software will help to maximize engagement and citizen satisfaction with a web-based portal that promotes self-service and transparency. It will help to build a stronger connection and inspire confidence with citizens, and developers by meeting rising expectations from our community for modern, consistent, and optimized user experiences.

Development and implementation time will be approximately 6 to 7 months.

The 69 month contract term totals \$153,393.27 includes the implementation and annual subscription costs.

Year 1 – Implementation and annual subscription	\$41,619.65
Year 2 – Annual subscription, maintenance, and support	\$21,053.08
Year 3 – Annual subscription, maintenance, and support	\$21,684.69
Year 4 – Annual subscription, maintenance, and support	\$22,335.20
Year 5 – Annual subscription, maintenance, and support	\$23,005.28
Year 6 – Annual subscription, maintenance, and support	\$23,695.45
TOTAL	\$153,393.27

Origination: Community Development

Recommendation:

Staff recommends approving the purchase of SmartGov Subscriptions from Brightly Solutions, Inc. as appropriated in the Fiscal Year 2022-2023 Budget.

Party(ies) responsible for placing this item on agenda: Nathan Dietrich, Com. Dev. Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: # 100-117-6320

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Nathan Dietrich</u>	<u>12.14.2022</u>	Approved by	<u></u>	<u></u>
	Staff Member	Date		City Manager	Date