

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: January 20, 2025

Topic:

Approve a services agreement renewal with Source Point Solutions, LLC to provide vector services and regular maintenance of sewer components for a total not-to-exceed amount of \$160,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2024-2025 Budget.

Background:

Source Point Solutions, LLC is a Tomball based company that provides vector services and regular maintenance of sewer components for the City of Tomball’s wastewater facilities including the treatment plants and city-owned lift stations. Source Point Solutions performs maintenance of sewer systems components including lift station wet wells, aeration basins, chlorine contact basins, digesters, and sanitary sewer overflows (SSO) on an as-needed basis.

The original services agreement was executed in January 2020, as part of the award for bid number 2019-09, with five additional one-year renewals. Based on the City’s adopted Procurement Policy, staff is requesting a services agreement renewal, with no price increase on services, with Source Point Solutions, LLC to perform requested vector service and maintenance of sewer components for a not-to-exceed amount of \$160,000. The requested renewal will be the final renewal available.

The services agreement renewal will include vector services for the lift stations and treatment plants on an as needed basis based on the renewal pricing submitted below.

Description	Cost Per Gallon	Estimated Annual Cost
Cost per Gallon for Vector Services – Normal Business Hours	\$1.28	\$125,000
Cost per Gallon for Vector Services – Outside Normal Business Hours	\$1.50	\$10,000
Minimum Service Chage for less than 1,250 gallons	\$1.28	\$5,000
Large Vector Services (lift station wet wells, aeration basins, chlorine contact basins, etc.)	\$1.28	\$20,000
Estimated Annual Contract: \$160,000 per year		

Origination: Project Management

Recommendation:

Staff recommends approving a services agreement renewal with Source Point Solutions, LLC to perform vactor services and regular maintenance of sewer components on an as-needed basis for a not-to-exceed amount of \$160,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #600-614-6207

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo
Staff Member _____
Date _____

Approved by _____
City Manager _____
Date _____