

**MINUTES OF REGULAR
CAPITAL IMPROVEMENT PLAN
ADVISORY COMMITTEE MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, DECEMBER 8, 2022



5:30 P.M.

A. The meeting was called to Order at 5:36 p.m. by Chairwoman Tague. Other members present were:

Commissioner Richard Anderson
Commissioner Scott Moore
Commissioner Caitlin McNeilly
Commissioner Susan Harris

Commissioner Tana Ross – Excused Absence

Others present:

Community Development Director – Nathan Dietrich
Assistant City Manager – Jessica Rogers
Public Works Director – Drew Huffman
City Attorney – Justin Pruitt
Community Development Coordinator – Kim Chandler
Project Manager – Meagan Mageo

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B. No Public Comments were received.

C. No Reports and Announcements were heard.

Motion was made by Commissioner Anderson, second by Commissioner Moore, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of June 13, 2022.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

D. New Business:

D.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Recommendation of no update to Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.
- Drew Huffman (Public Works Director) and Meagan Mageo (Project Manager) presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Harris, second by Commissioner Anderson to recommend no update to Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- D.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on December 12, 2022 at 5:30 pm.

Motion was made by Commissioner Anderson, second by Commissioner McNeilly to set the next meeting on June 12, 2023 at 5:30 p.m.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- E. Motion was made by Commissioner Moore, second by Commissioner Harris, to adjourn.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 5:50 p.m.

PASSED AND APPROVED this _____ day of _____ 2023.

Kim Chandler
Community Development Coordinator /
Commission Secretary

Barbara Tague
Commission Chair