

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: February 19, 2024

**Topic:**

Approve the purchase of vehicle upfitting from Dana Safety Supply, Inc. through a BuyBoard Cooperative Purchasing Network (Contract #698-23) for a not-to-exceed amount of \$196,400, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchases are included in the FY 2023-2024 Budget.

**Background:**

The requested purchases are being made through a BuyBoard cooperative purchasing contract and will be funded from allocated appropriations as part of the adopted Fiscal Year 2023-2024 Adopted Budget. The below table outlines the estimated expenditures for the new fleet (nine for the Police Department and seven for Public Works).

Vehicle	Amount
Police Department Upfit (9 vehicles)	\$149,000
Public Works Upfit Estimate (7 vehicles)	\$22,400
Additional Repairs, Maintenance & Expenses Estimate (as needed)	\$25,000
Total Expenditure (estimate)	\$196,400

Staff is requesting to approve the expenditure request of a not-to-exceed amount of \$196,400 for upfit and repairs for lighting for all City-owned vehicles for fiscal year 2023-2024.

**Origination:** Police Department

**Recommendation:**

Staff recommends approving the purchase of vehicle upfitting from Dana Safety Supply, Inc. through BuyBoard contract number #698-23 for a not-to-exceed amount of \$196,400.

**Party(ies) responsible for placing this item on agenda:**

Jeff Bert, Police Chief

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X      No:

If yes, specify Account Number: # 100-121-6405

# 650-651-6405

# 650-652-6405

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Jeff Bert</u>	<u>02/05/2024</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date