

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: November 21, 2022

Topic:

Approve the expenditure of \$56,700 for Incode software support and maintenance from Tyler Technologies, Inc. and authorize the City Manager to execute any and all documents related to the expenditure. This expenditure is included in the FY 2022-2023 Budget.

Background:

In 2008, the City entered into a software license agreement with Tyler Technologies, Inc. for Incode, which is an enterprise resource planning software. The agreement included the one-time implementation cost and recurring costs for support and maintenance. The Incode software provided by Tyler Technologies, Inc. includes modules for utility billing, finance, purchasing, personnel management, municipal court, permitting, and work orders. As part of the use of the software, the City pays for an annual support and maintenance from Tyler Technologies, Inc. The FY 2022-2023 cost is \$56,700.

Per the City's adopted Procurement and Policy Manual, City Council approval is required for any expenditure over \$50,000.

Origination: IT Director

Recommendation:

Staff recommends approving the expenditure for Incode annual support and maintenance in the amount of \$56,700 to Tyler Technologies, Inc. as appropriated in the FY 2022-2023 Budget.

Party(ies) responsible for placing this item on agenda: Doug Tippet, IT Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____ If yes, specify Account Number: # 100-117-6320

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doug Tippet</u>	<u>11.17.2022</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date