



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, Texas 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Community Events Coordinator at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 11/19/2022 Is this event Co-City sponsored? Yes X No

Request for permission to use a public venue for the following type of event (please check one):

Festival Community Event X Arts & Crafts Event Music Event Other (specify)

1. Event title: Tomball Holiday Parade
2. Sponsoring entity: Greater Tomball Area Chamber of Commerce
3. Is this organization based in Tomball: Yes X No *we are a 501 c 6
4. Is this organization *non-profit* X or *for-profit* *Attach 501 (c) (3) tax exemption if applicable
5. Contact: Brandy Beyer Phone: 281.351.7222
6. Contact address: 29201 Quinn Road, Ste. B
7. Contact email: bbeyer@tomballchamber.org
8. Event date: 11/19/2022
9. Event times: Start 10am Finish 12pm Set-up 8am Breakdown 12pm
10. Is this event for charity? Yes X No
11. If yes, what charity? Greater Tomball Area Chamber of Commerce Tax ID 74-1495125
12. If yes, what percentage of net proceeds will be donated to the charity? 100%
13. On-site contact: Brandy Beyer Mobile Phone: 713.594.3449
14. Estimated number of attendees: 25,000
15. Detailed site map in attached: Yes X No
16. Is this event open to the public: Yes X No
17. Admission fee: \$ Free X
18. Time at which event staff will begin to arrive: 6:30am
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses.
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20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured.
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21. Name of insurance carrier: Higginbotham Ins.
22. Organization has secured date with the Public Works Dept. and has paid deposit.

Signature: [Signature]

FOR OFFICIAL USE - Fee required: Yes No Amount Due: \$