



# City of Tomball

*Lori Klein Quinn*  
Mayor

*David Esquivel, PE*  
City Manager

September 20, 2022

Eliza Paul  
Texas Department of Transportation, Houston District  
P. O. Box 1386  
Houston, TX 77251-1386

Attention: Michael Burns

RE: 2022 57<sup>th</sup> Annual Holiday Parade – City of Tomball, Texas

Dear Ms. Paul:

On behalf of the Greater Tomball Area Chamber of Commerce, the City of Tomball respectfully requests permission from the Texas Department of Transportation to allow the temporary closure of FM 2920 (Main Street), with a rolling barricade, from Business SH 249 to FM 2978 on Saturday, November 19, 2022, from 9:00 a.m. until 12:30 p.m., for the safe conduct of the parade participants.

The Tomball City Council has authorized the use of Tomball Police, Fire and Public Works personnel for traffic and safety control; a map of the route is included as Exhibit C of the Agreement for the Temporary Closure of State Right of Way.

A copy of this Letter of Intent from the City of Tomball, on behalf of the Greater Tomball Area Chamber of Commerce, is included as Exhibit A of the Agreement, as requested by Mr. Michael Burns.

The City and Greater Tomball Area Chamber of Commerce await your decision at your earliest convenience. Please contact me at 281-290-1415 or via email, [desquivel@tomballtx.gov](mailto:desquivel@tomballtx.gov), if you have any questions or need additional information.

Sincerely,

David Esquivel  
City Manager