

City Council Meeting Agenda Item Data Sheet

Meeting Date: October 3, 2022

Topic:

Consideration to approve a Professional Services Agreement with Freese & Nichols, Inc. for on-call GIS, planning, and engineering services for a not-to-exceed amount of \$50,000. This project was included in the FY 2022-2023 Budget.

Background:

The City entered into a professional services agreement with Freese & Nichols, Inc. (FNI) for on-call GIS, planning, and engineering services for Fiscal Year 2021-2022 to supplement City staff efforts due to vacancies in key positions, and to provide on-call services for water and wastewater modeling. Through this contract, FNI has also provided both on-site and off-site support to City staff, including full-time onsite interim City Engineer services.

Due to continued vacancies in the Community Development Department and ongoing needs as a result of increased development, the proposed Professional Services Agreement ensures assistance can be provided for FY 2022-2023, or until a full-time engineer is hired, and FNI can continue to provide supplemental on-call services for GIS updates and water and wastewater modeling.

Funding for on-call services was included in the FY 2022-2023 Budget.

Origination: Project Management

Recommendation:

Staff recommends approving the Professional Services Contract with Freese & Nichols, Inc. totaling \$50,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #100-156-6304

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo

Staff Member

Date _____

Approved by

City Manager

Date _____