

City Council Meeting Agenda Item Data Sheet

Meeting Date: August 1, 2022

Topic:

Consideration to approve a professional services agreement for construction management and inspection support services with Freese and Nichols, Inc. for a total not-to-exceed amount of \$50,000.

Background:

Recently, the City of Tomball's Construction Manager/Inspector resigned, leaving the position vacant. Due to the high demand of development, the City needs to continue providing construction management and inspection services while the recruitment and hiring process for the position is ongoing. The proposed contract allows for Freese and Nichols, Inc. (FNI) to provide construction management and inspection support services for the City on a contractual basis until September 30 or until the City's position is filled. The total not-to-exceed amount of this contract is \$50,000.

Public Works is currently reviewing submitted resumes for the Construction Manager/Inspector position and are hopeful to have the position filled as soon as possible.

Origination: Public Works Department

Recommendation:

Staff recommends approving the contract addendum with Freese & Nichols totaling \$50,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: _____

If no, funds will be transferred from account	To account

Signed	Meagan Mageo		Approved by		
	Staff Member	Date		City Manager	Date