

# City Council Meeting Agenda Item Data Sheet

**Meeting Date:** August 1, 2022

**Topic:**

Consideration to approve a contract amendment to a professional services agreement with Freese & Nichols, Inc. for on-call GIS, planning, and engineering services for an amount of \$100,000 (contract total not to exceed amount of \$145,000).

## Background:

The City entered into a professional services agreement with Freese & Nichols, Inc. (FNI) for on-call GIS, planning, and engineering services earlier this year to supplement City staff efforts due to vacancies in key positions, and to provide on-call services for water and wastewater modeling. Through this contract, FNI has also provided both on-site and off-site support to City staff, including full-time onsite interim City Engineer services. The total not-to-exceed amount of the original contract was \$45,000.

Due to continued vacancies in the Community Development Department and ongoing needs due to increased development, this contract amendment increases the total contract amount by \$100,000, for a total not-to-exceed amount of \$145,000. This increase ensures assistance can be provided until September 30, or until a full-time engineer is hired, and FNI can continue to provide supplemental on-call services for GIS updates and water and wastewater modeling.

**Origination:** Community Development Department

### Recommendation:

Staff recommends approving the contract addendum with Freese & Nichols, Inc. totaling \$100,000.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #100-156-6304

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed      Meagan Mageo

Staff Member

Date \_\_\_\_\_

Approved by

City Manager

Date \_\_\_\_\_