

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: March 3, 2025

**Topic:**

Approve a professional services agreement with Raba Kistner for annual gas monitoring for the closed landfill for a not-to-exceed amount of \$20,695, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchases are included in the FY 2024-2025 Budget.

**Background:**

Raba Kistner is an engineering consultant and program management firm that provides the City with annual gas and ground water monitoring and reporting for the closed City of Tomball landfill in accordance with post-closure care and monitoring requirements as required by the Texas Commission on Environmental Quality (TCEQ) Municipal Solid Waste (MSW) Permit number 1140A.

Based on the City’s adopted Procurement Policy, City Council approval is required for individual or aggregate vendor purchases exceeding \$50,000. The annual spend for the vendor, Raba Kistner, will exceed \$50,000 during fiscal year 2024-2025. Policy compliance with the Purchasing and Bidding Policy, staff is requesting approval of the professional services agreements relating to the post-closure care and monitoring of the City of Tomball landfill.

Raba Kistner will provide both gas and groundwater monitoring and reporting related to the requirements of our TCEQ MSW permit for the closed landfill under two separate contracts. The total amount for both contracts is \$61,590.

Landfill Service	Amount
Gas Monitoring & Reporting	\$20,695
Groundwater Monitoring & Reporting	\$40,895
Total Annual Expenditure	\$61,590

Staff is requesting to approve the professional services agreement for the annual gas monitoring for a not-to-exceed amount of \$20,695.

**Origination:** Project Management

**Recommendation:**

Staff recommends approving the professional services agreement for the annual gas monitoring for the closed City of Tomball landfill for a not-to-exceed amount of \$20,695.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_ If yes, specify Account Number: #100-155-6304

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Meagan Mageo Approved by \_\_\_\_\_  
Staff Member Date City Manager Date