

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: March 3, 2025

Topic:

Approve the expenditure with Waukesha-Pearce Industries Inc. for equipment attachments, repairs, parts and materials through the BuyBoard Cooperative Purchasing (Contract #685-22) for \$7,700 (increasing the total annual vendor spend to \$130,000), authorize the expenditure of funds therefor and authorize the City Manager any and all documents related to the expenditure. This amount is included in the FY 2024-2025 budget.

Background:

As part of the FY 2024-2025 budget process, the Public Works department requested the purchase of two new excavators. The two excavators were approved for purchase during the October 10, 2024, Council meeting for a total amount of \$122,300 from Waukesha-Pearce. This item is to purchase two ditching buckets for the previously purchased excavators and for additional parts and materials associated with Waukesha-Pearce Industries equipment. Although the purchase of these items is quoted at \$7,700, the previous purchases with Waukesha-Pearce are above \$50,000. Per the City’s Procurement Policy, all purchases with a single vendor in excess of \$50,000 require Council approval. Funds are available in the regular Materials and Parts line items for each of the purchasing departments.

DEPARTMENT	VEHICLE TYPE	QUOTED AMOUNT
Parks	Attachments/Buckets	\$2,875
Streets/Drainage	Attachments/Buckets	\$3,250
Garage	Repairs/Parts/Materials	\$1,575
Total		\$7,700

Origination: Public Works

Recommendation:

Staff recommends approving the purchase of the attachments, repairs, parts and materials for currently owned equipment as appropriated in the Fiscal Year 2024-2025.

Party(ies) responsible for placing this item on agenda: Drew Huffman, Public Works Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: No:

If yes, specify Account Number: #100-153-6106, 100-154-6106, 100-152-6106

If no, funds will be transferred from account: # _____ To Account: # _____

Signed: Drew Huffman **Approved by:** _____
Staff Member Date City Manager Date