

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: March 03, 2025

**Topic:**

Approve an agreement with Thirkettle Corporation (Aqua-Metric Company) for the meter replacement program, stock materials and parts, and software support, as an exclusive authorized distributor of Sensus water meter products, for a not-to-exceed amount of \$980,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the Fiscal Year 2024-2025 Budget.

**Background:**

Thirkettle Corporation (Aqua-Metric Company, Inc.) is an exclusive authorized distributor of Sensus water meter products for the State of Texas and has been providing Sensus water meters and transmitters to the City as part of our on-going meter replacement program.

This item authorizes an agreement with Thirkettle for the purchase of water meters and transmitters to support the ongoing replacement program for large meters, as well as stock water meters, parts, and materials for repairs and service requests throughout the year. The annual purchase from Aqua-Metrics will also cover SaaS software hosting and support for the meters, transmitters, and components for the third year of our contract.

Based on the City’s adopted Procurement Policy, staff is requesting approval of an agreement for fiscal year purchases from Thirkettle, as an exclusive authorized distributor (sole source), for this fiscal year in excess of \$50,000. The chart below identifies projected spending through September 30, 2025 for the meter replacement program, stock meters, parts, and materials, and software support.

Items	Estimated Cost	Budgeted Amount
Water Meter Replacement (with installation)	\$810,647.17	\$815,000
Water Meter Stock, Materials & Parts	\$120,000.00	\$156,500
SaaS Software Hosting & Support (Year Three)	\$46,615.96	\$48,000
<b>Total Estimated Expenditures: \$977,263.13</b>		

**Origination:** Public Works Department

**Recommendation:**

Staff recommends approving an agreement an agreement with Thirkettle Corporation (Aqua-Metric Company) for the meter replacement program, stock materials and parts, and software support for a not-to-exceed amount of \$980,000

**Party(ies) responsible for placing this item on agenda:** Drew Huffman, Public Works Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: #600-613-6106  
#100-117-6320

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Drew Huffman Approved by \_\_\_\_\_  
Staff Member \_\_\_\_\_ Date \_\_\_\_\_ City Manager \_\_\_\_\_ Date \_\_\_\_\_