

City of Tomball

Solid Waste and Recycling Services Discussion



Solid Waste Specialists

We are a professional consulting firm that provides assistance throughout Texas and Arkansas to municipalities for preparation of Request for Proposals (RFP) for solid waste services.

Richard Rozier, Principal, was a long-time Mayor of DeSoto, Texas, and now serves as the Tax Assessor-Collector for Ellis County.

Lynn Lantrip, Principal, served municipal communities for the nation's largest collection firm for forty years.

This will be our second time assisting the City of Tomball with their solid waste service, and welcome the opportunity to serve once again.

Current Service

- ▶ Current provider for solid waste and recycling is GFL (formally WCA)
- ▶ Current contract expires September 30, 2024

▶ Solid Waste

- ▶ Collected twice a week - Monday & Thursday
- ▶ Two options: trash bags or rented poly-cart (95 or 65-gallon option)

▶ Recycling

- ▶ Collected once a week - Monday or Thursday (depending on location)
- ▶ Three options: 65-gallon poly-cart, 95-gallon poly-cart, or 18-gallon bin

▶ Brush & Bulk Service

- ▶ Collected once a week - Thursday
- ▶ Limit of two-cubic yards (overages collected for an additional fee)

RFP Process & Key Dates

- ▶ October 1, 2023
 - ▶ Solid Waste Specialists contract executed.
- ▶ October 11, 2023
 - ▶ Conducted meeting with city staff to gather information and receive direction on.
- ▶ November 6, 2023
 - ▶ Presentation to City Council to receive direction and input of services to be provided to residents and businesses.
- ▶ January 11, 2024
 - ▶ Publish RFP
- ▶ January 16, 2024
 - ▶ Mandatory Pre-Bid Conference
- ▶ February 14, 2024
 - ▶ RFP submittals due
- ▶ March 18, 2024
 - ▶ Award of new contract by City Council
- ▶ October 1, 2024
 - ▶ New solid waste services contract begins

Suggested Calendar of Work

<u>Action</u>	Proposed Date
New Contract Begins	Tuesday, October 1, 2024
Begin to Notify Customers of Possible New Vendor and Service Changes	Monday, May 27, 2024
Approval of award by City Council	Monday, March 18, 2024
Complete negotiations for final contract	Friday, March 8, 2024
Decision Made	Monday, March 4, 2024
Complete Interviews	Friday, March 1, 2024
Complete Evaluations and score proposals	Monday, February 26, 2024
Sealed Proposals Due	Wednesday, February 14, 2024
Answers Back to Proposers	Monday, January 29, 2024
Proposer questions deadline	Tuesday, January 23, 2024
Pre-proposal meeting	Tuesday, January 16, 2024
RFP Published or Mailed	Thursday, January 11, 2024
Final drafts Prepared and returned to City	Friday, January 5, 2024
Complete review of drafts by legal, purchasing, etc.	Tuesday, January 2, 2024
Prepare Draft RFP and Draft Contract	Monday, November 6, 2023
Pre RFP Development Meetings	Wednesday, October 11, 2023

RFP Judging Matrix

Criteria	Percent of Total
Experience Providing Like-Services to Like-Sized Cities	5%
Financial Strength of Proposer	5%
Strength of Personnel at the Hauling Division	3%
Operational Plan in Narrative Format	10%
TRIR and DART Safety Scores	5%
Transition Plan in Detailed Narrative Format	10%
Disaster Management Plan	5%
Customer Service, Reporting, Billing and the use of GPS & Support	17%
Compliance, Clarity of Proposal - Minimal Exceptions to RFP and Contract	5%
Competitive Cost of Proposal	35%

Residential Collection Options - Solid Waste

▶ **OPTION 1 (current service):**

- ▶ Twice a week collection
- ▶ Allow trash bags or rented poly-cart (95 or 65-gallon option)

▶ **OPTION 2**

- ▶ Twice a week collection
- ▶ 95-gallon poly-cart or trash bags

▶ **OPTION 3**

- ▶ Twice a week collection
- ▶ 95-gallon poly-cart - no bag service allowed

▶ **OPTION 4**

- ▶ Once a week collection
- ▶ 95-gallon poly-cart - no bag service allowed

- ▶ All options will allow for unusual accumulation collection (special collection larger than requirements for bulk) for a predetermined fee.

Residential Collection Options - Recycling & Bulk Collection

▶ Recycling

- ▶ Once per week collection continues
- ▶ Options:

- ▶ Option 1 (same as current service):

- ▶ north of FM 2920 on Monday or south of FM 2920 on Thursday

- ▶ Option 2:

- ▶ Once a week collection to coincide with once per week solid waste collection

▶ Bulk Collection

- ▶ Once per week collection continues
- ▶ Options:

- ▶ Option 1 (same as current service):

- ▶ Collection on Thursday with solid waste

- ▶ Option 2:

- ▶ Once a week collection to coincide with once per week solid waste collection

Commercial and Roll-Off Collection

- ▶ No large changes
 - ▶ Rates to be submitted based on size of container and frequency of collection (same as current contract).
 - ▶ Facility services for City to continue, free of charge.
 - ▶ New containers will be required.

General Provisions & Requirements

- ▶ All poly-carts provided by the Contractor will be new.
- ▶ Equipment to be used by the Contractor will be no older than four-years at the start of the contract.
- ▶ Liquidated Damages to be included to allow the City to charge vendor for specific failures.
- ▶ GPS-tracking software and camera equipment will be required of all firms submitting an RFP.
- ▶ Reports will be required to be sent to the City daily.

Questions?

Thank you for your business!