

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: November 6, 2023

Topic:

Approve a Services Agreement with ABM Building Services, LLC for a two-year contract for HVAC preventive maintenance for a not-to-exceed amount of \$89,074 (not-to-exceed annual contract of \$44,537) through a 1GPA contract (contract number 20-01PV-01), authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the FY 2023-2024 budget.

Background:

The proposed Services Agreement with ABM Building Services, LLC is for contracted HVAC preventive maintenance for fiscal year 2024 and 2025, beginning October 1, 2023, and expiring September 30, 2025, issued through a 1GPA contract (contract number 20-01PV-01). The City’s current agreement with ABM expired on September 30, 2023, and staff worked with the contractor to provide a new services agreement for a two-year term with annual pricing consistent for the term.

ABM Building Services, LLC provides licensed HVAC preventive and repair work and has been working with the City of Tomball for three years to provide these services. The proposed services agreement with ABM includes a scope of work to perform quarterly preventive maintenance for City locations but does not include any repairs required based on the maintenance completed. A full breakdown of the annual cost is reflected in the table below.

Community Center	\$7,787
Fire Station #1	\$4,962
Fire Station #2	\$2,805
Fire Station #5	\$4,445
Visitors Center/IT Annex	\$2,125
North Wastewater Treatment Plant	\$1,709
Police Department	\$5,184
Depot Museum	\$1,526
South Wastewater Treatment Plant	\$1,837
City Hall	\$3,926
Administrative Services Building/Public Works Service Center	\$8,231

Origination: Project Management

Recommendation:

Staff recommends approving a Services Agreement with ABM Building Services, LLC for HVAC preventive maintenance services for a not-to-exceed amount of \$89,074 (not-to-exceed annual contract amount of \$44,537).

Party(ies) responsible for placing this item on agenda: Meagan Mageo

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: If yes, specify Account Number: #100-157-6206
#100-145-6206

If no, funds will be transferred from account: # _____ To Account: # _____

Signed: Meagan Mageo **Approved by:** _____
Staff Member Date City Manager Date