



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, TX 77375 | (281) 351-5484

An application to stage an event within the city of Tomball shall be filed with the Marketing & Tourism Team at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by the Tomball City Council.

Date: Jan 22, 2025 Is this event Co-City sponsored? Yes No

Request for permission to use a public venue for the following type of event (please check one):

Festival Community Event Arts & Crafts Event Music Event Other (specify) _____

1. Event title: Tidy Up Tomball

2. Sponsoring entity: Tidy Up Tomball Inc.

3. Is this organization based in Tomball: Yes No

4. Is this organization *non-profit* or *for-profit* *Attach 501 (c) (3) tax exemption if applicable

5. Contact: Amanda Trickey Phone: 512.632.5662

6. Contact address: 30703 Raleigh Creek Dr

7. Contact email: Amanda@marketingtomball.com

8. Event date: April 12, 2025

9. Event times: Start 8am Finish 11: 30 am Set-up 5:30 am Breakdown 1:30pm

10. Is this event for charity? Yes No

11. If yes, what charity? _____ Tax ID _____

12. If yes, what percentage of net proceeds will be donated to the charity? _____

13. On-site contact: Amanda Trickey Mobile #: 512.632.5662

14. Estimated number of attendees: 500

15. Detailed site map in attached: Yes No

16. Is this event open to the public: Yes No

17. Admission fee: \$ _____ Free

18. Time at which event staff will begin to arrive: 5:30am - Set up Kick off - Map TBD b4 event

19. The applicant will defend and hold harmless the city of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses. Initial _____

20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured. Initial [Signature]

21. Name of insurance carrier: United States Liability Insurance Group

22. Are Fireworks included in your event? No Yes (Must submit Fireworks Event Application)

Signature: [Signature], Treasurer

FOR OFFICIAL USE - Fee required: Yes _____ No Amount Due: \$ _____