

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 6, 2022

Topic:

Review, Recommend, and Approve Amendments to the Board & Commissions and Tourism Advisory Committee Applications and the Boards and Commissions Handbook, as Recommended by City Council

Background:

Following several discussions, Council recommended significant changes to the Board and Commissions application, the Tourism Advisory Committee application, and the Boards, Commissions, and Committees Handbook.

Those changes have been incorporated into the documents and are presented to Council for review and possible approval.

Two items have been brought up by Councilmembers that will require Council discussion and direction for possible additional changes to the applications and the Handbook:

1. Question: Should the applications automatically expire on December 31 of each year? This would require that applicants reapply in January, but would keep the applications “fresher” when the time for appointments/reappointments arise (yellow highlight, page 1 of each application).
2. In the Handbook, should the language in the Eligibility Requirements (yellow highlight, item 8, page vi) be changed to read: *“Active participation by all appointed members is necessary for proper functioning of boards. A member who is absent for more than 25% of called meetings in any twelve consecutive months or absent from more than two consecutive meetings, for other than medical reasons, will be automatically removed from service.”*? The change would agree with the attendance requirements in the Charter for Councilmembers and is the language currently used on both applications.

Should Council make recommendations regarding these two items (or additional changes during the meeting), those changes will also be incorporated into the applications and/or Handbook before distribution and posting on the website.

The revised applications and Handbook will be emailed to all incumbent board members and prospective applicants, for return no later than September 23, 2022. Council will consider board appointments at an October 2022 meeting.

Origination: City Council

Recommendation:

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary