

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: November 7, 2022

Topic:

Approve the purchase of budget software from Questica Ltd. for a not-to-exceed amount of \$112,874.81 over a five (5) year term, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchase is included in the FY 2022-2023 Budget.

Background:

Staff evaluated multiple budget software options and determined that Questica Ltd. provided the best functionality and value. The budget software that Questica Ltd. provides is proprietary and is considered sole source for purchasing purposes.

The five (5) year contract totals \$112,874.81 includes the implementation and annual subscription costs.

Year 1 – Implementation and annual subscription	\$24,625.00
Year 2 – Annual subscription, maintenance, and support	\$20,475.00
Year 3 – Annual subscription, maintenance, and support	\$21,498.75
Year 4 – Annual subscription, maintenance, and support	\$22,573.69
Year 5 – Annual subscription, maintenance, and support	\$23,702.37
TOTAL	\$112,874.81

Origination: Finance Director

Recommendation:

Staff recommends approving the purchase of budget software from Questica Ltd. as appropriated in the Fiscal Year 2022-2023 Budget.

Party(ies) responsible for placing this item on agenda: Katherine Tapscott, Finance Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____ If yes, specify Account Number: # 100-117-6320

If no, funds will be transferred from account # _____ To account # _____

Signed	Katherine Tapscott, CPA	10.31.2022	Approved by	
	Staff Member	Date		City Manager
				Date