

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT SPORTS COURTS RESERVATION POLICY	NUMBER: 24	EFFECTIVE DATE: NOVEMBER 7, 2022	PAGE 1 OF 2
	REVISED: NOVEMBER 7, 2022	APPROVED BY CITY MANAGER: NOVEMBER 7, 2022	
	SUPERSEDES: OCTOBER 3, 2022	APPROVED BY CITY COUNCIL: NOVEMBER 7, 2022	

The general public may reserve tennis and pickleball courts. Reserving courts will guarantee availability. Individuals may not utilize city facilities for profit making endeavors.

Priority use of courts to be given by reservation.

1. Reservations may be made by contacting Public Works. The courts must be cleaned up by reserving party immediately after function is over. There will be a charge if the City has to clean the courts.
2. No glass containers.
3. No loud or abusive language.
4. The possession and/or consumption of alcoholic beverages are prohibited in the park area.
5. No pets on the courts.
6. No littering.
7. No loud music.
8. No display or use of firearms of any kind.
9. Park closes at 10 p.m. unless previous arrangements are made.
10. Limit of four (4) persons per court, 3-hour time limit.
11. No more than 4 months reserved at one time, no more than 3 months in advance.
12. Pickleball courts may only be reserved Monday thru Friday from 11 a.m. to 5 p.m.
13. Tennis shoes must be worn at all times.
14. No roller skating, skate boarding, bicycles or hockey allowed on courts at any time.

☐ **Residency verification :** _____ (city staff)

☐ ***RESIDENT** ☐ **PER COURT-2 HOURS \$5.00**

☐ **NON-RESIDENT** ☐ **PER COURT-2 HOURS \$10.00**

☐ **RESIDENT LEAGUE FEES: \$150.00 per league-per season (4 months)**

☐ **NON-RESIDENT LEAGUE FEES: \$170.00 per league-per season (4 months)**

☐ **Spring-(Feb., Mar., Apr., May)**

☐ **Fall-(Sept., Oct., Nov., Dec.)**

***Resident: Must present recent Tomball City Water Bill or have a current account with The City Utility department.**

Date Needed:_____ Time:_____ Number of Courts:_____ Total Due:_____

Date Needed:_____ Time:_____ Number of Courts:_____ Total Due:_____

Date Needed:_____ Time:_____ Number of Courts:_____ Total Due:_____

Date Needed:_____ Time:_____ Number of Courts:_____ Total Due:_____

Date Needed:_____ Time:_____ Number of Courts:_____ Total Due:_____

Contact Person:_____ Email:_____

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT SPORTS COURTS RESERVATION POLICY	NUMBER: 24	EFFECTIVE DATE: NOVEMBER 7, 2022	PAGE 2 OF 2
	REVISED: NOVEMBER 7, 2022	APPROVED BY CITY MANAGER: NOVEMBER 7, 2022	
	SUPERSEDES: OCTOBER 3, 2022	APPROVED BY CITY COUNCIL: NOVEMBER 7, 2022	

Business Phone: _____ Home phone: _____ Fax: _____
Home Address: _____ City: _____ St. _____ Zip: _____

I have read the Tennis Court Rules and Regulations and understand that I am responsible for cleanup. If the Tennis Courts are not cleaned up or have been damaged, I will be subject to any costs incurred by the City. I am also responsible to make certain that all rules and regulations are followed and am aware that violation of the rules and regulations could prohibit future applications for reservations by me or the organization I am representing.

INDEMNIFICATION

INDEMNIFICATION. LICENSEE agrees that it will indemnify and save the CITY harmless of, from and against any and all claims, demands, actions, damages, losses, costs, liabilities, expenses and judgments (hereinafter "claims") recovered from or asserted against CITY on account of injury or damage to persons or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, in whole or in part, by an act, omission, negligence or misconduct on the part of LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the LICENSED PREMISES with the express or implied invitation or permission of LICENSEE, or when and such injury or damage is the result, proximate or remote, of the violation by LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees of any law, ordinance or governmental order of any kind, or when any such injury or damage may in any way arise from or out of the occupancy or use by the LICENSEE, its agents, servants, employees, contractors, patrons, guests, or invitees. LICENSEE further expressly covenants and agrees to protect, defend, indemnify, and hold harmless the CITY from all claims based upon alleged joint and/or concurrent negligence of the CITY and LICENSEE arising out of or incident to LICENSEE's occupancy or use of the LICENSED PREMISES. LICENSEE covenants and agrees that in case CITY shall be made a party to any litigation commenced by or against LICENSEE or relating to this LICENSE or to the LICENSED PREMISES, then LICENSEE shall and will pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon CITY by virtue of any such litigation.

ACKNOWLEDGEMENT: I _____ (printed name) hereby acknowledge that the solicitation of, and/or administering or receiving paid instructions, lessons, or therapy, and the sale of any merchandise at this public facility is strictly prohibited.

Signature _____ Date: _____

Confirmation of Park Reservations by signature below only! Application subject to a 24 hour application review period prior to approval by City Administration.

City of Tomball: _____ (City Staff) Date: _____

KEEP THIS FORM WITH YOU AT THE PARK!!!!

Public Works Dept-501 James Street-Tomball, Texas- (281) 290-1400, after hours, Police Dept. Dispatch-281-351-5451

