City Council Meeting
Agenda Item
Data Sheet

Meeting Date: November 7, 2022

Topic:

Approve a Professional Services Agreement with Gunda Corporation, Inc. for Project Number 2014-10031, FM 2920 Improvement Project for the City of Tomball, for the not-to-exceed amount of $65,000, approve the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This project was included in the FY 2022-2023 budget.

Background:

Prior to executing the Advanced Funding Agreement (AFAs) with TxDOT, staff has worked with Gunda Corporation, Inc. to develop three alternative options for the proposed improvements in Old Town and ensured proper communication and approval from TxDOT. Now that approval has been received, staff and City Council are preparing to host an additional Public Meeting to allow input from the residents and business owners. In order to ensure the adequacy of the information presented, staff has contracted with Gunda to provide technical assistance and expertise during the meeting.

The proposed professional services agreement with Gunda Corporation, Inc. includes a scope of work to for communication with staff and TxDOT, preparation of the exhibits, development of information to be presented, and attendance at the meeting for a not-to-exceed amount of $65,000.

Funds for completing the proposed project were allocated in the Fiscal Year 2022-2023 budget.

Origination: Project Management

Recommendation:

Staff recommends awarding a Professional Services Agreement to Gunda Corporation, Inc. for the FM 2920 Improvement Project for a total amount not to exceed $65,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X   No: _____   If yes, specify Account Number: # 400-154-6409

If no, funds will be transferred from account # _____   To account # _____

Signed   Meagan Mageo _____   Approved by _____
          Staff Member   Date   City Manager   Date