City Council Meeting
Agenda Item
Data Sheet

Meeting Date: January 2, 2024

Topic:
Approve the expenditure of $117,858.30 for Incode software hosting and support from Tyler Technologies, Inc. and authorize the City Manager to execute any and all documents related to the expenditure. This expenditure is included in the FY 2023-2024 Budget.

Background:
In 2023, the City migrated its on-premises Incode environment to Tylers cloud environment and entered into a software license agreement with Tyler Technologies, Inc. for Incode, an enterprise resource planning software. The agreement included the migration to the cloud environment and recurring hosting and support. The Incode software hosted by Tyler Technologies, Inc. includes modules for utility billing, finance, purchasing, personnel management, municipal court, permitting, and work orders. As part of using the software, the city pays for an annual subscription for hosting and support from Tyler Technologies, Inc. The FY 2023-2024 cost is $117,858.30.

Per the City's adopted Procurement and Policy Manual, City Council approval is required for any expenditure over $50,000.

Origination: IT

Recommendation:

Staff recommends approving the expenditure for Incode annual subscription for hosting and support in the amount of $117,858.30 to Tyler Technologies, Inc. as appropriated in the FY 2023-2024 Budget.

Party(ies) responsible for placing this item on agenda: Ben Lato, Sr. IT Specialist

FUNDING (IF APPLICABLE)
Are funds specifically designated in the current budget for the full amount required for this purpose?
Yes: X   No: If yes, specify Account Number: # 100-117-6320
If no, funds will be transferred from account #   To account #

Signed   Ben Lato   12.22.2023   Approved by
          Staff Member   Date   City Manager   Date