

City Council Meeting Agenda Item Data Sheet

Meeting Date: June 3, 2024

Topic:

Approve the purchase of information technology hardware, software, and consulting services from Waypoint Business Solutions through the Choice Partners Cooperative (Contract #22/041KN-02) for a not-to-exceed amount of \$152,896.67 approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. The purchases are included in the FY 2023-2024 Budget.

Background:

The IT department has been diligently enhancing our security measures. This involves upgrading our hardware, essential management software, and reinforcing our network backbone. Waypoint stands out for its competitive pricing, participation in the Choice Partners purchasing cooperative, and reliable professional services in network security. Waypoint was our provider for the Fortinet hardware that was installed to help protect the overall network in the City. This item is to increase the approved expenditure authority for Waypoint to account for the annual Fortinet renewal.

Item	Amount
Previously Approved Expenditure Authority	\$135,557.53
Yearly Fortinet Renewal	\$17,339.14
Total	\$152,896.67

Per the City's adopted Procurement Policy and Manual, cumulative annual expenditures with a single vendor in excess of \$50,000 must be approved by City Council.

Origination: Information Technology

Recommendation:

Staff recommends approving the purchase of information technology hardware, software, and consulting services from Waypoint Business Solutions as appropriated in the Fiscal Year 2023-2024 Budget.

Party(ies) responsible for placing this item on agenda: Tom Wilson IT Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #100-117-6320

If no, funds will be transferred from account # _____ To account # _____

Signed	Tom Wilson	Approved by	
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	Staff Member Date		City Manager Date