

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: April 21, 2025

Topic:

Workshop Discussion Only – Approve a services agreement with Roofing Solutions, LLC for Contract Number 2025-10012, City Hall and Police Department Roof Replacement (CSB No, 2025-11), for a total contract amount not-to-exceed \$181,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. This expenditure is included in the Fiscal Year 2024-2025 budget.

Background:

Staff had a roof inspection completed for the City Hall and Police Department roofs due to repetitive leaks during weather events. It was the recommendation of the roofing specialist to have the roof replaced by providing a completely new adhered thermoplastic polyolefin (TPO) membrane roofing system.

Staff developed a scope of work to be performed that would ensure the roof would remain watertight and resist specified wind uplift pressures and exposure to all weather conditions without failure. IN addition, the City required a 20-year no-dollar-limit warranty for the TPO.

To obtain the most favorable pricing and in accordance with the City's Procurement Policy, sealed bids were solicited for the roof replacement, with information available by request from the City. A total of 18 contractors requested the specifications, and the City received five (5) bids, and after a thorough review it was determined that Roofing Solutions was the lowest responsive bidder for a total base bid of \$181,000. The awarded services agreement will include the base bid only with no additive work.

City Hall & Police Department Roof Replacement	
Submitted Bids	
Company	Total Bid
Roofing Solutions, LLC	\$181,000.00
Parich Roofing Construction	\$190,000.00
JJ Red Commercial Roofing, LLC	\$356,518.00
Interstate Restoration, LLC	\$412,013.29
STX Buildcon	\$528,000.00
Total Allocated Budget: \$210,000	

This item approves a services agreement with Roofing Solutions, LLC for Contract Number 2025-10012, City Hall and Police Department Roof Replacement (CSB No, 2025-11), for a total contract amount not-to-exceed \$181,000.

Origination: Project Management

Recommendation:

Staff recommends approving a services agreement with Roofing Solutions, LLC for Contract Number 2025-10012, City Hall and Police Department Roof Replacement (CSB No, 2025-11), for a total contract amount not-to-exceed \$181,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #400-614-6409

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date