



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, TX 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Marketing & Tourism Manager at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 3/7/23 Is this event Co-City sponsored? Yes No

Request for permission to use a public venue for the following type of event (please check one):
Festival Community Event Arts & Crafts Event Music Event Other (specify)

1. Event title: BIG SNOW AT THE DEPOT
2. Sponsoring entity: TOMBALL ROTARY CLUB
3. Is this organization based in Tomball: Yes No
4. Is this organization non-profit or for-profit *Attach 501 (c) (3) tax exemption if applicable
5. Contact: RUSSEL BLUE Phone: 281 755 9978
6. Contact address: 1100 W MAIN ST, SUITE 223 TOMBALL TX 77375
7. Contact email: RBLUE@JRBADVISORGROUP.COM
8. Event date: OCT 14, 2023
9. Event times: Start 3P Finish 9P Set-up 8A Breakdown 10P
10. Is this event for charity? Yes No
11. If yes, what charity? TOMBALL ROTARY CLUB Tax ID
12. If yes, what percentage of net proceeds will be donated to the charity? 100
13. On-site contact: RUSSEL BLUE Mobile #: 2817559978
14. Estimated number of attendees: 400-500
15. Detailed site map in attached: Yes No
16. Is this event open to the public: Yes No
17. Admission fee: \$ 50/PERSON Free
18. Time at which event staff will begin to arrive: 7am
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses. Initial RB
20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured. Initial
21. Name of insurance carrier:

Signature: R Blue

FOR OFFICIAL USE - Fee required: Yes No Amount Due: \$