

**MINUTES OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



**Monday, March 18, 2024
6:00 PM**

A. Mayor Klein Quinn called the meeting of the City Tomball Council to order at 6:00 p.m.

PRESENT

Council 1 John Ford

Council 2 Mark Stoll

Council 3 Dane Dunagin

Council 4 Derek Townsend, Sr.

Council 5 Randy Parr

Others Present

City Manager - David Esquivel

Assistant City Manager - Jessica Rogers

City Attorney - Tom Ramsey, Jr.

City Secretary - Tracylynn Garcia

Assistant City Secretary - Sasha Luna

Director of Community Development - Craig Meyers

Fire Chief - Joe Sykora

Police Chief - Jeff Bert

Finance Director - Katherine Tapscott

Director of Marketing & Tourism - Chrislord Templonuevo

HR Director - Kristi Lewis

IT Director - Tom Wilson

Public Works Director - Drew Huffman

Records Specialist - Fae Morris

Project Manager - Meagan Mageo

IT Sr. Specialist - Ben Lato

IT Support Tech - Sam Walton

B. Invocation - Led by Pastor Bill Haygood – Tomball Methodist Church

C. Pledges to U.S. and Texas Flags led by Fire Chief Joe Sykora

- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

No public comments were received.

- E. Reports and Announcements

1. Announcements

I. Upcoming Events:

March 22-24 – Tomball German Heritage Festival @ Depot

April 6, 2024 – Tomball Athletic Booster Crawfish Boil 4:00 pm – 8:00 pm @ Juergens Park

April 12, 2024 – Rotary Fish Fry 5:00 pm – 8:00 pm @ Juergens Park

April 13, 2024 – Second Saturday 5:00 pm – 9:00 pm @ Depot

- F. Old Business

1. Adopt, on Second Reading, Ordinance No. 2024-06, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Main Street and Alma Street, all situated in the Main Street Addition Plat as recorded in File 189453 of the Map Records of Harris County, Texas; vacating, abandoning, and closing said portion of such unimproved right-of-way; authorizing the City Manager to execute and the City Secretary to attest a quitclaim deed quitclaiming the City's interest in said unimproved right-of-way; and containing other provisions relating to the subject.

Motion made by Council 3 Dunagin, Seconded by Council 4 Townsend, Sr..

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

G. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve the Minutes of the March 4, 2024, Regular City Council meeting.
2. Approve the purchase of information technology hardware, software, and consulting services from Waypoint Business Solutions through the Choice Partners Cooperative (Contract #22/041KN-02) for a not-to-exceed amount of \$135,557.53 approve the expenditure of funds therefor and authorize the City Manager to execute any and all documents related to the purchases. The purchases are included in the FY 2023-2024 Budget.
3. Authorize the City Manager to execute documents necessary to participate in the Texas SmartBuy cooperative purchasing program through the Texas Comptroller of Public Accounts Cooperative Purchasing Program.
4. Consideration and possible action to approve, as a Project of the Tomball Economic Development Corporation, an agreement with WR Transformers, Inc. to make direct incentives to, or expenditures for, the creation or retention of primary jobs associated with the development of its corporate headquarters facility to be located at 2013 S. Persimmon Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is and amount not to exceed \$12,072.00.

Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

H. New Business

1. Discussion and possible action to schedule a Special Joint City Council and P&Z Workshop.

No action taken; looking for alternative date.

2. Appoint Member to Business Position 4 of the Tourism Advisory Committee.

Amanda Kelley - Regarding consideration.
19710 Rippling Brook Ln.
Tomball

Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

3. Approve Resolution No. 2024-13, a Resolution Declaring the Intention of the City of Tomball, Texas, to Institute Proceedings to Annex Certain Territory; Describing Such Territory; Setting the Date, Time, and Place for Public Hearing at which all Interested Parties shall have an Opportunity to be heard; Providing for Publication of Notice of Such Public Hearing; and Directing Preparation of a Municipal Service Plan for the territory proposed to be annexed (*being 38.814 acres of land situated in the Jesse Pruitt Survey, Abstract Number 629, Harris County, Texas, being that certain called 31.994 acres of land described deed recorded in the Official Public Records of Real Property of Harris County, Texas, under County Clerk's File Number RP-2023-170674, a portion of that certain called 17.307 acres of land described deed recorded in the Official Public Records of Real Property of Harris County, Texas, under County Clerk's File Number RP-2023-171232 being more particularly described by metes and bounds*).

Motion made by Council 5 Parr, Seconded by Council 4 Townsend, Sr..

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

4. Approve Resolution No.2024-16 Authorizing the Application of a Grant, if awarded, from the office of the Governor, Public Safety Office, Criminal Justice Division, for funding assistance through the FY 2025 State and Local Cybersecurity Grant Program (SLCGP) – Mitigation projects and authorizing execution of documents relative to the submission and acceptance of such grant.

Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4
Townsend, Sr., Council 5 Parr

Motion carried unanimously.

5. Appoint Regular and Alternate Members to the Board of Adjustments for terms that expire on March 2, 2026.

Danny Hudson - regarding consideration
12777 Zion Rd.
Tomball

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll to
reappoint Position 2 Regular: Tina Roquemore.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4
Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin to
appoint Position 4 Regular: Colleen Pye

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4
Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 2 Stoll, Seconded by Council 4 Townsend, Sr. reappoint
Position 5 Regular: Cindy Phillips

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4
Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 5 Parr, Seconded by Council 2 Stoll to appoint Alternate
1: Devon Ketchner and reappoint Alternate 3: Ellen Warren.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4
Townsend, Sr., Council 5 Parr

Motion carried unanimously.

6. Discussion and possible action regarding the Draft Tree Protection Ordinance.

JR Bayteck - regarding tree ordinance
114 Bending Tail Drive
Tomball

No action - workshop to be scheduled.

7. Approve, on First Reading, Resolution No. 2024-14-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Sylvia's Wood Fire Pizza, LLC to make direct incentives to, or expenditures for, rental assistance for new or expanded business enterprise to be located at 306 Market Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$10,000.00.

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

8. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney's duty requires to be discussed in closed session.

Executive Session Started: 7:05 PM
Executive Session Ended: 7:22 PM

I. Adjournment

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr.,
Council 5 Parr

Motion carried unanimously.

PASSED AND APPROVED this 1st day of April, 2024.

Tracylynn Garcia
City Secretary, TRMC, CMC, CPM

Lori Klein Quinn
Mayor