

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: April 1, 2024

Topic:

Approve a Professional Services Agreement with WGA Consulting Engineers for the design of the North Sycamore parking lot, Project Number 2024-10001, for a not-to-exceed amount of \$106,000, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the fiscal year 2023-2024 budget as a Capital Improvement Project.

Background:

Included in the City’s five-year Capital Improvement Plan is the project for the construction of a parking lot on North Sycamore that will include off-street parking and roadway expansion at the 100-300 block of North Sycamore Street. The addition of the parking lot will create an estimated 40 to 50 parking spots and will include the additional width of pavement and retaining wall.

Staff worked with WGA to develop the proposed services to include design, permitting, Texas Department of Licensing and Regulation (TDLR) adherence, bid phase services, and construction administration.

The proposed Professional Services Agreement with WGA is for a not-to-exceed amount of \$106,000.

This project was approved in the FY 2023-2024 budget and FY 2024-2028 CIP and was allocated funding from the 2023 Certificate of Obligation issuance that was approved at the December 4, 2023 City Council meeting.

Project Element	Total Contract	Remaining Contract Amount
Engineering - WGA	\$106,000	N/A
Estimated Construction	\$1,375,000	N/A
Project Budget \$1,500,000	Total Contracts & Estimates \$1,481,000	Remaining Funding \$19,000

Origination: Project Management

Recommendation:

Staff recommends approving the Professional Services Agreement with WGA Consulting Engineers for the design of the North Sycamore parking lot for a not-to-exceed amount of \$106,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: No:

If yes, specify Account Number: #400-154-6409

If no, funds will be transferred from account: # _____ To Account: # _____

Signed: Meagan Mageo **Approved by:** _____
Staff Member Date City Manager Date