

**MINUTES OF REGULAR  
CAPITAL IMPROVEMENT PLAN  
ADVISORY COMMITTEE MEETING  
CITY OF TOMBALL, TEXAS**

**MONDAY, JUNE 13, 2022**



**5:50 P.M.**

A. The meeting was called to Order at 5:53 p.m. by Chairman Tague. Other members present were:

Commissioner Richard Anderson  
Commissioner Caitlin McNeilly  
Commissioner Tana Ross

Commissioner Susan Harris – Excused Absence

Others present:

Community Development Director – Nathan Dietrich  
Assistant City Manager – Jessica Rogers  
Public Works Director – Drew Huffman  
City Attorney – Justin Pruitt  
Community Development Coordinator – Kim Chandler  
Project Manager – Meagan Mageo

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B. No Public Comments were received.

C. Reports and Announcements:

- Nathan Dietrich, Community Development Director, announced the following:
  - Introduced the new City of Tomball Public Works Director, Drew Huffman.

Motion was made by Commissioner Anderson, second by Commissioner Ross, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of December 13, 2021.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

D. New Business:

D.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Recommendation of no update to Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.
- Nathan Dietrich (Community Development Director) and Meagan Mageo (Project Manager) presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Anderson, second by Commissioner Ross to recommend no update to Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Ross	<u>Aye</u>

Motion carried unanimously.

D.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on December 12, 2022 at 5:30 pm.

Motion was made by Commissioner Anderson, second by Commissioner McNeilly to set the next meeting on December 12, 2022 at 5:30 p.m.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Ross	<u>Aye</u>

Motion carried unanimously.

E. Motion was made by Commissioner Anderson, second by Commissioner Ross, to adjourn.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 6:06 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

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Kim Chandler  
Community Development Coordinator /  
Commission Secretary

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Barbara Tague  
Commission Chair