

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: December 2, 2024

**Topic:**

Approve the purchase of a vehicle from Donalson CDJR, LLC through TIPS Cooperative Purchasing Network (Contract #210907) for a not-to-exceed amount of \$47,112.50, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. This item was not included in the FY 2024-2025 budget as it is related to an insurance claim.

**Background:**

City vehicle #25-192 was involved in an accident in November that TML insurance deemed a total loss. As such, the City needs to purchase a replacement vehicle, partially funded through insurance. The vehicle is a marked black and white patrol vehicle for the Police Department. TML made a payment to the city in the amount of \$28,000 for the vehicle. Additional funds are available in the Fleet Replacement Fund for the remaining cost of the vehicle.

Item	Amount
Donalson CDJR, LLC (total cost of vehicle)	\$47,112.50
Insurance Payment for Vehicle	(\$28,000)
Net Expenditure	\$19,112.50

Staff is requesting approval of the expenditure request of a not-to-exceed amount of \$47,112.50 for this vehicle.

**Origination:** Police Department

**Recommendation:**

Staff recommends approving the purchase of a vehicle from Donalson CDJR, LLC through TIPS Contract #210907 for a not-to-exceed amount of \$47,112.50.

**Party(ies) responsible for placing this item on agenda:** Brandon Patin, Captain

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_

If yes, specify Account Number: #650-651-6405

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** Brandon Patin **Approved by:** \_\_\_\_\_  
Staff Member Date City Manager Date

